

July 6, 2021

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, July 6, 2021 at 6:40 P.M. at the Albion Town Hall with the following members present: Bob Venske, Bruce Hudson, Pat Tesar, Lawrence Beck, Abigail Staff and Julie Hanewall, Clerk along with 11 concerned citizens. The Pledge of Allegiance was led by Bruce Hudson.

Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – June 1, 2021 –Pat Tesar made a motion to approve the June 1, 2021 minutes, Lawrence Beck 2<sup>nd</sup>, 5 ayes, motion carried.

Board Communication Report – Bruce - County A Trash pickup. Julie has a new contact; we have a lot of calls. Abigail posted the job position on the Edgerton community page. Pat - Jim Wileman expressed concern about a tree at 502 Edgerton Rd, dead in the middle and hanging over the road. Andy will take care of it. Lawrence – 103 Lake Ct – still working on it. Bob - 4-H won first place in the Milton 4 of July parade. Asked if the Board be OK with a trophy case. The Board wants to see it before they approve.

Public Participation/comment – Sheryll Dvorak - House at 119 Chippewa falling in on itself. Julie has sent a letter and he will be down in a couple of weeks. Would like some help cleaning up Manitou Park. Park belongs to the sub division. We need an entity to contract with to help clean up. The town will not do it. Need an association. Mary Wallace – There is a solar farm going in in the Christiana area, thousands of acres of good farm land will be covered in metal solar panels. The town was given a legislative suggestion to pass a resolution on solar farms. Something on the books to handle this. The Dane County owns association recommends that Towns be proactive considering adopting a licensing ordinance for solar facilities. Mary passed out some comments sent to the public service commission of WI. She would like to see the Town have something in place to protect the Town. Our Comp Plan does say we are an agricultural community and our focus is saving agricultural farm land. The board will look into this and get an Ordinance in place, so they have something to fall back on. Julie will put a line item on the agenda to start the process. Arts in the Park is next Saturday we have ordered 2 more pieces for the park.

Update/possible action on CKSD issues – No issues, the rips in the liner were going to be fixed three weeks ago.

Update/possible action on Bingham Rd Landing – Ordered the survey of the land, Andy met with the guy and pointed out our markers. Should have it in a week or so. Contacted the lawyer and got an extension. Everything is a go.

Update/possible action on Access/Driveway Permit and/or Refunds –

Action on Petition# DCPREZ-2021-11714 – Reppen – Abigail Staff made a motion to approve. Lawrence Beck 2<sup>nd</sup>. 5 ayes, motion carried.

Discussion/possible action with Hoffman Const. – Lake Drive Road – Shawn Hoffman – Finally closing on the CUP, have not used it for a couple of years. Met with Bob and got a proposal on repairing Lake Drive Rd. Rock Road was the lowest bid. Hoffman agreed to repair the road in kind. Shawn thinks the 4” is too much, he thinks a 2” overlay is enough. Figure out a solution. The subgrade is the most damaged. It needs to be fixed from the bottom up. A 2” overlay is not going to do anything other than prolong something that needs to be fixed now. We will pay for the far end and get the project done in one piece. The Town’s portion will be \$57,213.00. Rock Road will bill us for our section. Abigail Staff made a motion to move forward with the option 2 of the bid from Rock Road Companies with the Town covering \$57,213 of the price quote, Bruce Hudson 2<sup>nd</sup>. 5 ayes, motion carried.

Discussion/possible action on Liquor License for John Werkmeister – Put warehouse up to bring all the stuff inside. Is repairing the outside of the building about 90% done. John was not open because of Dane County and the State. He needs to be open Thursday, Friday, Saturday, and Sunday during packer games. He will open in 30 days. He does have a new business plan, wants to open a flea market. Abigail Staff made a motion to give him a probationary liquor license, provided every month he gives us time stamp and date stamp to prove you are open. Bruce Hudson 2<sup>nd</sup>. 4 ayes, 1 nay.

Road Report - The wedging is finished, chip sealers were in last week and finished up. They will be in to sweep next week. Some issues with the mowers and one tractor, back to mowing ditches now.

Fire District Report – Had a meeting last month, swore in new employees and internes. Promoted 4 individuals to Lieutenants. At the end of the school year, they evaluated the internship program that was started with the High School.

Bruce Hudson made a motion to pay bills, Lawrence Beck 2<sup>nd</sup>. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Abigail Staff 2<sup>nd</sup>. 5 ayes, motion carried.

Julie Hanewall, Clerk



# DANE COUNTY PLANNING & DEVELOPMENT

Room 116, City-County Building, Madison, Wisconsin 53703  
Fax (608) 267-1540

*Planning*  
(608)266-4251, Rm. 116

*Records & Support*  
(608)266-4251, Rm. 116

*Zoning*  
(608)266-4266, Rm. 116

## MEMORANDUM

**TO:** Dane County Board of Supervisors  
Town Supervisors and Planning Commissioners  
County Executive Joe Parisi  
Town Boards and Planning Commissions

**FROM:** Pamela Andros, AICP, Senior Planner

**SUBJECT:** 2021-OA-002 Amending Chapter 10 of the Dane County Code of Ordinances, Revising Various Sign Regulation Provisions.

**DATE:** May 13, 2021

**CC:** Todd Violante, Director of Planning and Development  
Roger Lane, Zoning Administrator  
Karin Thurlow-Peterson, County Board Office

### I. Summary

2021-OA-002 would make a number of corrections and revisions to signs portion of the Dane County Zoning Ordinance (Chapter 10, Dane County Code), which was comprehensively revised in January of 2019. Amendments include corrections and changes recommended by Planning and Development staff after some experience working with the new zoning code.

### II. Background

#### A. Ordinance Amended

If adopted, 2021-OA-002 would amend the text of the Dane County Zoning Ordinance (Chapter 10, Dane County Code).

#### B. Action Required

Under s. 59.69(5) of the Wisconsin Statutes, town boards in towns that have adopted the county zoning ordinance will have 30 days from the ZLR public hearing to vote on 2021-OA-002. By the 7/27/2021 public hearing, 26 towns are expected to have adopted the county zoning ordinance. If, by 8/28/2021, fourteen (14) town boards vote to disapprove, the county board cannot adopt the ordinance amendment, and must either deny or adopt with modifications. If the county board adopts with modifications, town boards will have an additional 45 days for final approval.

**The Zoning & Land Regulation Committee Public Hearing on OA #002 will be July 27, 2021. Town action on OA #002 is due to the zoning office by August 28, 2021.**

### III. Discussion

2021-OA-002 would make the following changes to Chapter 10.

#### A. Policy changes.

- ARTICLE 4. Change the display period allowed for temporary signs from 60 days to 30 days.
- ARTICLE 5. Make a number of changes to the dimension and location standards for wall signs. Changes made within the rural mixed-use and transitional rural mixed-use zoning districts were changed to be more consistent with one another, and the maximum area allowed in the residential and hamlet districts were reduced to a much more reasonable size. Clarify design standards for wall signs.

#### B. Changes to restore standards that existed in previous versions of Chapter 10.

- ARTICLE 2. Adding definitions for home occupation signs, limited family business signs, mobile signs, subdivision signs; and removing outdated references to a road classification system.

#### C. Clarifications, corrections and technical amendments with minimal policy impact.

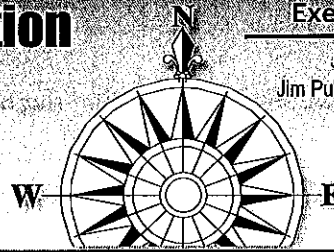
- ARTICLES 2 & 3. Renumbering definitions as needed, improve definition of “vision clearance triangle”, and adding a reference to illustrations.
- ARTICLE 5. Move design standards for projecting signs to Article 6, and add reference to Appendix.
- ARTICLE 6. Add design standards for projecting signs that were moved from Article 5.
- ARTICLE 7. Add requirement that all existing and proposed signs need to be shown on the site plan submitted as part of the materials required in an application for a sign permit.

# Dane County Towns Association

Advocate for Town Government

Established 1972

danecotowns.net



## Executive Board

Jerry Derr, President  
Jim Pulvermacher, Vice President  
Steve Anders  
Martha Gibson  
Tom Mathies  
Ted Olson  
Tom Wilson

To: Pam Andros, Senior Planner, Dane County  
From: Dane County Towns Association (DCTA) Executive Board  
Date: 7/26/2021  
Re: Comments Regarding 2021-OA-002 Amending Chapter 10 of the Dane County Code of Ordinances, Revising Sign Regulation Provisions

The DCTA Executive Board has reviewed the proposed changes to the Sign Ordinance and has the following comments/questions:

- 1) Can you share the rationale behind the addition of content-based definitions for subdivision, home occupation, and limited family signs? In an April 4, 2018 review of this Sign Ordinance that was shared with Dane County staff, DCTA Attorney Eric Larson recommended against content-based definitions because of issues related to compliance with current law. It appeared that these and other content-based definitions were removed from the proposed ordinance at that time.
- 2) The new definition of a mobile sign is very similar to the existing definition of vehicle sign. Can you explain the need for both definitions?
- 3) Table 4 (line 153 of the OA) shows what some may consider significant reductions in maximum sign areas.

AT-5 and RM-16 are reduced from **300 to 100 sq ft** and height is reduced from 50 ft to 20 ft and the number of signs allowed per building are reduced.

All Rural Residential and Residential (RR-1, RR-2, RR-4, RR-8, SFR-08, SFR-1, TFR-08, MFR-08) are reduced from **100 sq feet to 32 sq ft** and the number of signs allowed per building are reduced.

The May 13, 2021 memo from Pamela Andros, Senior Planner explaining the proposed changes states "the maximum area allowed in the residential and hamlet districts were reduced to a much more reasonable size." Can you explain the determination of "more reasonable size" and the reason for this reduction? Were complaints or issues reported to Dane County?

- 4) Can you describe the process for existing signs that will be considered nonconforming if the proposed reductions are approved? Specifically, what will be the process for a nonconforming sign that needs to be replaced or repaired?
- 5) Proposed changes include a reduction in the time allowed for temporary signs from 60 days to 30 days. Why is this change needed? How will this impact signs for temporary farm stands that

# Proposed changes to the Dane County Sign Ordinance

Renee Lauber <lauberconsulting@gmail.com>

Wed 7/28/2021 1:59 PM

📎 1 attachment

memo sign ordinance 2021.pdf;

Dane County Clerks and Town Boards,

Attached for your review is a memo from DCTA to Dane County Planning staff detailing questions/concerns regarding 2021 Ordinance Amendment (OA) -2, Amending Chapter 10 of the Dane County Code of Ordinances, Revising Various Sign Regulation Provisions.

The Dane County Zoning and Land Regulation (ZLR) Committee had a public hearing last night on the proposed OA and passed a motion to postpone and direct staff to work with DCTA and interested towns to resolve concerns/issues.

**DCTA has worked with Dane County Planning staff to set up a meeting on August 12, 2021 at 7:00 PM to go over proposed changes and town questions.** Please join us for that meeting. Zoom connection information for the meeting will be sent out in a separate email.

Additional information:

- May 13, 2021 Dane County Staff memo on 2021 OA-2 <https://dane.legistar.com/View.ashx?M=F&ID=9629501&GUID=73B26388-F6A2-4768-9BF9-E8F9ADA2AF40>
- Text of 2021 OA-2 <https://dane.legistar.com/View.ashx?M=F&ID=9336281&GUID=E74D6A67-1F66-4D2C-8CE4-CC4BF1E3A056>
- Link to current Dane County Zoning Code [<https://www.countyofdane.com/documents/pdf/ordinances/ch010-01-31-20.pdf>] <https://www.countyofdane.com/documents/pdf/ordinances/ch010-01-31-20.pdf>
- DCTA Attorney Eric Larson comments on 2018 rewrite of sign ordinance <http://danecotowns.net/wp-content/uploads/2021/07/Memo-Larson-Dane-Co-Sign-updates-4.2.18-2-1.pdf>

Renee Lauber

Executive Director  
Dane County Towns Association  
[www.danecotowns.net](http://www.danecotowns.net)

608.577.9997

JULY 2021 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	903.53	Utilities
CHARTER COMMUNICATIONS	419.94	Telephone
ROCK COUNTY ELECTRIC	67.08	Utilities
BANK OF EDGERTON - Credit Card	107.80	
BANK OF EDGERTON	4046.70	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	710.45	Payroll Tax - Wisconsin
WI RETIREMENT	1917.91	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5583.84	Insurance - Public Employees
DEEGAN HARDWARE	95.40	Garage Supplies
MURPHY DESMOND LAWYERS	0.00	Attorney fees
MSA PROFESSIONALS	0.00	Engineering
AUTO-WARES GROUP	306.34	Garage Supplies
CINTAS CORPORATION	228.56	Office Supplies
DANE COUNTY TREASURER	660.89	Sherriffs contract
RHYME BUSINESS	130.20	Office Supplies
EDGERTON REPORTER	17.00	Public Notices, Publishing Expense
SCOTTS CONSTRUCTION	69989.00	Roads
MIS-STATE EQUIPMENT	2885.79	Repairs and Maint
WISCONSIN DEPT OF TRANS	1727.25	Aarback Rd Bridge
C.K.S.D.	324.48	Utilities
ACCURATE APPRAISAL, LLC	6305.00	Assessor
ROCK RIVER SAFETY PATROL	2592.21	Dues
<b>TOTAL</b>	<b>99019.37</b>	
ADVANCED DISPOSAL SERVICES	11639.39	

**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
January 1 through August 2, 2021

Ordinary Income/Expense	Jan 1 - July 31, 2021	Budget
<b>Income</b>		
4300 · BUILDING PERMITS	5,567.20	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	1,827.40	2,250.00
4305 · DRIVEWAY PERMITS	100.00	300.00
4320 · ZONING	1,292.00	3,000.00
4325 · TITLE SEARCH	1,320.00	1,800.00
4330 · BANK INTEREST	71.17	130.00
4340 · COURT FINES	130.00	1,000.00
4360 · TOWN HALL RENT	450.00	2,000.00
4370 · STATE SHARED REV	7,350.65	49,004.30
4375 · EXEMPT COMPUTER STATE AID	0.00	125.75
4390 · CABLE TV FRANCHISE FEE	7,305.01	10,000.00
4400 · LIQUOR LICENSES	3,300.00	2,800.00
4420 · OPERATORS & OTHER LICENSE	1,805.00	2,300.00
4425 · RECYCLING GRANT	5,021.39	4,900.00
4430 · DOG LICENSE	1,120.00	0.00
4460 · GENERAL TRANSPORATION AID	99,555.21	132,740.28
4654 · CEMETERY LOT SALE	700.00	0.00
4701 · OTHER INCOME	111,030.64	200.00
4820 · SHELTER-RENT	2,125.00	0.00
4850 · PLAYGROUND EQUIP./PARK IMPROVE	750.00	0.00
4890 · CURBSIDE SERVICE	81,475.73	138,780.00
4891 · ATC MONEY	78,451.00	0.00
<b>Total Income</b>	<b>410,747.40</b>	<b>360,330.33</b>
<b>Gross Profit</b>	<b>410,747.40</b>	<b>360,330.33</b>
<b>Expense</b>		
4510 · ATC MONEY-SPENT	0.00	78,451.00
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	81,475.73	138,780.00
5240 · PLANNING COMMISSION	0.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,298.25	0.00
5260 · ELECTION EXPENSE	2,212.16	2,000.00
5270 · BOARD OF REVIEW	0.00	200.00
5280 · BRIDGE REPLACEMENT	13.09	21,000.00
5292 · SEWER ASSESSMENTS FOR ALBION	2,883.72	2,883.72
5333 · GRAVEL EXPENSE	270.76	8,000.00
5343 · CULVERTS	-100.00	6,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	5,521.52	9,000.00
5430 · ASSESSOR SALARY	6,305.00	9,700.00
5450 · ROCK RIVER SAFETY PATROL	2,592.21	2,592.21
5516 · PERMITS BUILDING	5,614.50	0.00
5601 · ROAD & MATERIALS	208,739.83	225,384.99
5621 · HIGHWAY FRINGES	28,171.90	48,500.00



**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
January 1 through August 2, 2021

	<u>Jan 1 - July 31, 2021</u>	<u>Budget</u>
5630 · REPAIRS & MAINTANCE	10,732.26	25,000.00
5636 · SPECIAL PROJECTS	563.20	0.00
5638 · TREE TRIMMING	2,000.00	10,000.00
5640 · GAS OIL FUEL	120.02	16,000.00
5645 · ROAD SIGNS	2,376.19	4,000.00
5650 · GARAGE GENERAL SUPPLES	7,747.18	8,000.00
5695 · SALT EXPENSE	31,624.45	37,000.00
5700 · EDUCATION	150.00	300.00
5701 · PLOW PURCHASE-NEW	0.00	39,000.00
5734 · OFFICE/GARAGE(NEW)REPAIR	205.36	3,500.00
5811 · MUNICIPAL LOAN	40,138.43	0.00
5815 · LOAN INTEREST PAID	12,673.84	0.00
5920 · TOWN HALL EXPENSE	6,651.40	2,000.00
5925 · UTILITIES	10,335.00	15,000.00
5935 · TELEPHONE	2,568.59	5,100.00
6010 · PARK EQUIPMENT/MAINT	600.00	3,500.00
6105 · Clerk Fringes	11,617.06	19,000.00
6120 · PUBLIC NOTICE/PRINTING	537.84	1,000.00
6130 · DUES/SUBSCRIPTIONS	3,846.25	4,000.00
6145 · OFFICE EQUIP/SUPPLIES	1,618.95	4,000.00
6240 · INSURANCE	21,018.00	22,100.00
6250 · ENGINEERING	20,814.92	5,000.00
6270 · AUDIT	6,600.00	6,400.00
6275 · LEGAL	3,148.96	4,000.00
6280 · MISC EXPENSE	2,101.22	2,500.00
6700 · 6560 - Payroll Expenses		
BUILDING INSPECTOR SALARY	0.00	9,000.00
5020 · BOARD SALARY	5,875.00	13,000.00
5620 · HIGHWAY WAGES	75,889.40	143,400.00
5921 · TOWN HALL CLEANING	1,575.00	2,000.00
6100 · CLERK/TREASURE SALARY	22,750.00	39,000.00
6110 · DEPUTY CLERK/TEMP	299.00	0.00
6190 · PAYROLL TAXES	8,272.27	12,000.00
6700 · 6560 - Payroll Expenses - Other	8,300.26	0.00
<b>Total 6700 · 6560 - Payroll Expenses</b>	<b>122,960.93</b>	<b>218,400.00</b>
7011 · REIMBURSE-UDC SEALS	40.00	0.00
<b>Total Expense</b>	<b>667,953.72</b>	<b>1,009,456.92</b>