

TOWN OF ALBION
MEETING OF THE TOWN BOARD
TUESDAY, FEBRUARY 2, 2021
7:00 P.M. - ALBION TOWN HALL

AGENDA:

Call to order
Pledge of Allegiance
Confirmation of Meeting Notice
Approval of Meeting Minutes – November 10, 2020
Public Participation/comment
Update/possible action on CKSD issues
Update/possible action on Access/Driveway Permit and/or Refunds –
Approval of Resolution#2021-01 – To Amend the 2020 Budget
Discussion/possible approval of legal services for the Town of Albion
Road Report
Fire District Report
Pay Bills
Adjourn

Any person who requests accommodation of a disability to participate in the meeting is welcome to contact the Clerk at 608-884-8974 to make arrangements.

Julie Hanewall, Clerk

November 10, 2020

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, November 10, 2020 at 7:00 P.M. at the Albion Town Hall with the following members present: Bob Venske, Abigail Staff, Pat Tesar, Lawrence Beck, Bruce Hudson and Julie Hanewall, Clerk along with 4 concerned citizens. The Pledge of Allegiance was led by Bob Venske.

Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – October 6, 2020 – Abigail Staff made a motion to approve October 6, 2020 minutes, Pat Tesar 2nd. 5 ayes, motion carried.

Public Participation/comment – New owner for Advanced Disposal The response slow. Julie will contact them tomorrow.

Update/possible action on CKSD issues- The Budget is done. Everything is good, some adjustment on permits.

Update/possible action on Access/Driveway Permit and/or Refunds – Issued 4 refunds, Sorenson, Miller, Parrent and Carrier.

Discussion/possible approval of Resolution#2020-05 – Authorizing a Signatory Municipality to exceed the Levy Limit for the Edgerton Fire Protection District – Bruce Hudson made a motion to approve, Lawrence Beck 2nd. 5 ayes, motion carried.

Discussion on Town of Albion Facebook Page – Abigail Staff would like to know if the town would like a Facebook page? She has had a few people ask about it. Will keep website only.

Road Report – Last few roads patched where culverts were replaced Trying to get all the ditches mowed, shouldered roads where wedging was done. Spread gravel on several of the gravel roads. Went over all the snow and ice equipment on plow trucks. Had a culvert backed up on Lake Shore Dr., had to pump water for a couple of days, found a 5 gal. bucket now working. Kim asked to have the expression swing turned around, done. Mowing is done. Issue with teenagers in the park. Sold the old playground equipment. Working on Aarback Rd and Hillside Rd Bridges. Had Highway Safety Training Webinar. Made another screen for election

Pat Tesar made a motion to pay bills, Lawrence Beck 2nd. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Abigail Staff 2nd. 5 ayes, motion carried.

Julie Hanewall, Clerk

NOVEMBER 2020 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	874.82	Utilities
CHARTER COMMUNICATIONS	419.94	Telephone
ROCK COUNTY ELECTRIC	67.84	Utilities
BANK OF EDGERTON - Credit Card	1159.81	
BANK OF EDGERTON	3309.50	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	658.88	Payroll Tax - Wisconsin
WI RETIREMENT	1752.37	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5111.44	Insurance - Public Employees
DEEGAN HARDWARE	51.87	Garage Supplies
ROETHE, KROHN, POPE	610.00	Attorney fees
MURPHY DESMOND LAWYERS	0.00	Attorney fees
MSA PROFESSIONALS	4268.30	Engineering
MOTOR PARTS & EXHAUST	211.76	Garage Supplies
CINTAS CORPORATION	97.12	Office Supplies
DANE COUNTY TREASURER	655.26	Sherriffs contract
RHYME BUSINESS	127.92	Office Supplies
EDGERTON REPORTER	252.83	Public Notices, Publishing Expense
LANGE ENTERPRISES	236.28	Signs
BURKE TRUCK	1083.68	Repairs and Maint
STEVES 51 REPAIR	94.00	Repairs and Maint
TOWN WEB DESIGN	515.00	Office Supplies
MMC-BD-HEALTHWORKS	40.00	MISC - DOT Screen
STOUGHTON HOSPITAL	28.00	MISC - DOT Screen
ELECTION WORKERS	945.00	Elections
MARKLEY INVERTIGATIONS,	552.00	Legal
TOTAL	23123.62	
ADVANCED DISPOSAL SERVICES	11639.39	

DECEMBER 2020 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	1024.46	Utilities
CHARTER COMMUNICATIONS	419.94	Telephone
ROCK COUNTY ELECTRIC	67.46	Utilities
BANK OF EDGERTON - Credit Card	640.76	
BANK OF EDGERTON	3683.42	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	663.11	Payroll Tax - Wisconsin
WI RETIREMENT	1802.24	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5111.44	Insurance - Public Employees
DEEGAN HARDWARE	260.16	Garage Supplies
ROETHE, KROHN, POPE	300.00	Attorney fees
MURPHY DESMOND LAWYERS	0.00	Attorney fees
MSA PROFESSIONALS	1411.45	Engineering
MOTOR PARTS & EXHAUST	0.00	Garage Supplies
CINTAS CORPORATION	97.12	Office Supplies
DANE COUNTY TREASURER	655.26	Sherriffs contract
RHYME BUSINESS	174.98	Office Supplies
EDGERTON REPORTER	0.00	Public Notices, Publishing Expense
LANGE ENTERPRISES	236.28	Signs
LAWSON PRODUCTS	129.07	Garage Supplies
STEVES 51 REPAIR	138.00	Repairs and Maint
NELSON YOUNG	138.56	Garage Supplies
JOHNSON TRACTOR	170.67	Repairs and Maint
MID-STATE EQUIPMENT	1680.16	Repairs and Maint
JX PETERBILT	1028.57	Repairs and Maint
JKS EXCAVATING	200.00	Roads
WISCONSIN DEPT OF TRANSP	620.65	Aarback Road Bridge
POSTMASTER	754.15	Office Supplies
DANE COUNTY CLERK	60.00	Elections
STAPLES	128.96	Office Supplies
ACCURATE APPRAISAL, LLC	1940.00	Assessor
TOTAL	23536.87	
ADVANCED DISPOSAL SERVICES	11639.39	

JANUARY 2021 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	1349.00	Utilities
CHARTER COMMUNICATIONS	419.94	Telephone
ROCK COUNTY ELECTRIC	67.39	Utilities
BANK OF EDGERTON - Credit Card	243.06	
BANK OF EDGERTON	3584.68	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	682.74	Payroll Tax - Wisconsin
WI RETIREMENT	1907.85	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5583.84	Insurance - Public Employees
DEEGAN HARDWARE	111.77	Garage Supplies
ROETHE, KROHN, POPE	320.00	Attorney fees
MURPHY DESMOND LAWYERS	0.00	Attorney fees
MSA PROFESSIONALS	0.00	Engineering
MOTOR PARTS & EXHAUST	176.47	Garage Supplies
CINTAS CORPORATION	97.12	Office Supplies
DANE COUNTY TREASURER	1556.21	Sherriffs contract
RHYME BUSINESS	130.20	Office Supplies
EDGERTON REPORTER	14.50	Public Notices, Publishing Expense
LANGE ENTERPRISES	2163.50	Signs
LAWSON PRODUCTS	103.31	Garage Supplies
MID-STATE EQUIPMENT	6992.71	Repairs and Maint
BJOIN LIMESTONE	215.90	Salt
DETROIT SALT COM	13755.30	Salt
T & T STONE	240.52	Gravel
C.K.S.D.	320.73	Utilities
ELECTION SYSTEMS	398.96	Elections
STAPLES	16.29	Office Supplies
STOUGHTON HOSPITAL	47.00	DOT SCREEN
WTA/TAC	499.25	Dues/subscriptions
TOWN OF ALBION	2883.72	Special Assessments
TOTAL	43881.96	
ADVANCED DISPOSAL SERVICES	11639.39	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
January through December 2020

	<u>Jan - Dec 20</u>	<u>Budget</u>
Income		
4300 · BUILDING PERMITS	11,288.18	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	3,737.86	2,250.00
4305 · DRIVEWAY PERMITS	300.00	200.00
4320 · ZONING	2,470.35	5,000.00
4325 · TITLE SEARCH	2,190.00	1,800.00
4330 · BANK INTEREST	149.85	200.00
4340 · COURT FINES	2,770.00	400.00
4360 · TOWN HALL RENT	-25.00	4,900.00
4370 · STATE SHARED REV	49,463.63	40,159.63
4375 · EXEMPT COMPUTER STATE AID	125.75	125.75
4390 · CABLE TV FRANCHISE FEE	11,540.78	10,000.00
4400 · LIQUOR LICENSES	2,800.00	3,300.00
4420 · OPERATORS & OTHER LICENSE	1,790.00	2,350.00
4425 · RECYCLING GRANT	4,969.29	5,200.00
4430 · DOG LICENSE	2,053.50	
4460 · GENERAL TRANSPORATION AID	133,134.48	133,134.48
4490 · GRAVE CARE	6.00	
4654 · CEMETERY LOT SALE	1,050.00	
4701 · OTHER INCOME	7,896.77	200.00
4820 · SHELTER-RENT	425.00	
4850 · PLAYGROUND EQUIP./PARK IMPROVE	2,250.00	2,250.00
4890 · CURBSIDE SERVICE	0.00	138,180.00
4891 · ATC MONEY	78,451.00	78,451.00
Total Income	<u>318,837.44</u>	<u>437,100.86</u>
Gross Profit	318,837.44	437,100.86
Expense		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	139,405.32	138,180.00
5240 · PLANNING COMMISSION	1,200.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,815.75	
5260 · ELECTION EXPENSE	8,074.72	8,000.00
5270 · BOARD OF REVIEW	160.00	200.00
5280 · BRIDGE REPLACEMENT	9,442.30	9,900.00
5290 · TAX REFUNDS	3,016.12	
5292 · SEWER ASSESSMENTS FOR ALBION	2,883.72	2,883.72
5333 · GRAVEL EXPENSE	5,304.47	8,000.00
5343 · CULVERTS	13,900.50	6,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	6,862.41	9,000.00
5430 · ASSESSOR SALARY	12,840.00	10,900.00
5450 · ROCK RIVER SAFETY PATROL	2,516.71	2,516.71
5516 · PERMITS BUILDING	11,013.18	9,000.00
5601 · ROAD & MATERIALS	305,313.54	291,644.00

TOWN OF ALBION
Profit & Loss Budget vs. Actual
January through December 2020

	<u>Jan - Dec 20</u>	<u>Budget</u>
5621 · HIGHWAY FRINGES	44,761.29	45,500.00
5630 · REPAIRS & MAINTANCE	15,860.77	25,000.00
5638 · TREE TRIMMING	7,698.45	10,000.00
5640 · GAS OIL FUEL	14,028.33	16,500.00
5645 · ROAD SIGNS	5,929.58	4,000.00
5650 · GARAGE GENERAL SUPPLES	4,824.98	8,000.00
5695 · SALT EXPENSE	27,400.41	36,000.00
5700 · EDUCATION	170.00	300.00
5701 · PLOW PURCHASE-NEW	30,125.50	35,000.00
5732 · EQUIPMENT PURCHASE	1,725.00	3,000.00
5734 · OFFICE/GARAGE(NEW)REPAIR	6,145.47	5,000.00
5811 · MUNICIPAL LOAN	38,929.88	
5815 · LOAN INTEREST PAID	13,882.39	
5920 · TOWN HALL EXPENSE	1,067.06	2,000.00
5925 · UTILITIES	15,227.29	15,000.00
5935 · TELEPHONE	5,039.28	5,100.00
6010 · PARK EQUIPMENT/MAINT	11,002.82	5,000.00
6105 · Clerk Fringes	18,162.72	18,500.00
6120 · PUBLIC NOTICE/PRINTING	628.78	1,000.00
6130 · DUES/SUBSCRIPTIONS	3,911.25	3,750.00
6145 · OFFICE EQUIP/SUPPLIES	8,249.20	6,000.00
6240 · INSURANCE	22,017.00	22,078.00
6250 · ENGINEERING	13,886.81	5,000.00
6270 · AUDIT	6,400.00	6,270.00
6275 · LEGAL	7,237.86	4,000.00
6280 · MISC EXPENSE	1,732.22	2,600.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	10,200.00	13,000.00
5620 · HIGHWAY WAGES	121,761.24	136,600.00
5921 · TOWN HALL CLEANING	1,815.00	2,000.00
6100 · CLERK/TREASURE SALARY	36,000.00	36,000.00
6190 · PAYROLL TAXES	12,908.97	12,000.00
6700 · 6560 - Payroll Expenses - Other	8,467.12	
Total 6700 · 6560 - Payroll Expenses	191,152.33	199,600.00
7011 · REIMBURSE-UDC SEALS	200.00	
Total Expense	1,041,310.41	982,587.43

TOWN OF ALBION
Profit & Loss Budget vs. Actual
January 1 - 29, 2021

Ordinary Income/Expense	Jan 1 - 29, 21	Budget
Income		
4300 · BUILDING PERMITS	319.50	8,419.35
4301 · BUILDING PERMITS-TNS SHARE	91.50	2,104.84
4305 · DRIVEWAY PERMITS	0.00	280.65
4320 · ZONING	0.00	2,806.45
4325 · TITLE SEARCH	60.00	1,683.87
4330 · BANK INTEREST	0.00	121.61
4340 · COURT FINES	0.00	935.48
4360 · TOWN HALL RENT	0.00	1,870.97
4370 · STATE SHARED REV	0.00	45,842.73
4375 · EXEMPT COMPUTER STATE AID	0.00	117.64
4390 · CABLE TV FRANCHISE FEE	0.00	9,354.84
4400 · LIQUOR LICENSES	0.00	2,619.35
4420 · OPERATORS & OTHER LICENSE	75.00	2,151.61
4425 · RECYCLING GRANT	0.00	4,583.87
4430 · DOG LICENSE	630.00	0.00
4460 · GENERAL TRANSPORATION AID	33,185.07	124,176.39
4701 · OTHER INCOME	113.20	187.10
4890 · CURBSIDE SERVICE	0.00	129,826.45
Total Income	34,474.27	337,083.20
Gross Profit	34,474.27	337,083.20
Expense		
4510 · ATC MONEY-SPENT	0.00	73,389.65
5224 · COLLECTION CENTER EXPENSE	0.00	154.35
5235 · RECYCLE EXPENSE	11,639.39	129,826.45
5240 · PLANNING COMMISSION	0.00	1,870.97
5260 · ELECTION EXPENSE	398.96	1,870.97
5270 · BOARD OF REVIEW	0.00	187.10
5280 · BRIDGE REPLACEMENT	0.00	19,645.16
5292 · SEWER ASSESSMENTS FOR ALBION	2,883.72	2,697.67
5333 · GRAVEL EXPENSE	240.52	7,483.87
5343 · CULVERTS	0.00	5,612.90
5420 · DANE COUNTY SHERIFFS CONTRACT	1,556.21	8,419.35
5430 · ASSESSOR SALARY	0.00	9,074.19
5450 · ROCK RIVER SAFETY PATROL	0.00	2,424.97
5601 · ROAD & MATERIALS	0.00	210,844.02
5621 · HIGHWAY FRINGES	4,136.37	45,370.97
5630 · REPAIRS & MAINTANCE	692.71	23,387.10
5638 · TREE TRIMMING	0.00	9,354.84
5640 · GAS OIL FUEL	0.00	14,967.74
5645 · ROAD SIGNS	2,163.50	3,741.94
5650 · GARAGE GENERAL SUPPLES	569.61	7,483.87
5695 · SALT EXPENSE	13,971.20	34,612.90

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January 1 - 29, 2021

	Jan 1 - 29, 21	Budget
5700 · EDUCATION	0.00	280.65
5701 · PLOW PURCHASE-NEW	0.00	36,483.87
5734 · OFFICE/GARAGE(NEW)REPAIR	0.00	3,274.19
5811 · MUNICIPAL LOAN	40,138.43	0.00
5815 · LOAN INTEREST PAID	12,673.84	0.00
5920 · TOWN HALL EXPENSE	0.00	1,870.97
5925 · UTILITIES	1,737.12	14,032.26
5935 · TELEPHONE	419.94	4,770.97
6010 · PARK EQUIPMENT/MAINT	0.00	3,274.19
6105 · Clerk Fringes	1,659.58	17,774.19
6120 · PUBLIC NOTICE/PRINTING	14.50	935.48
6130 · DUES/SUBSCRIPTIONS	499.25	3,741.94
6145 · OFFICE EQUIP/SUPPLIES	211.49	3,741.94
6240 · INSURANCE	0.00	20,674.19
6250 · ENGINEERING	0.00	4,677.42
6270 · AUDIT	0.00	5,987.10
6275 · LEGAL	320.00	3,741.94
6280 · MISC EXPENSE	47.00	2,338.71
6700 · 6560 - Payroll Expenses		
BUILDING INSPECTOR SALARY	0.00	8,419.35
5020 · BOARD SALARY	400.00	12,161.29
5620 · HIGHWAY WAGES	11,769.20	134,148.39
5921 · TOWN HALL CLEANING	0.00	1,870.97
6100 · CLERK/TREASURE SALARY	3,250.00	36,483.87
6190 · PAYROLL TAXES	1,327.50	11,225.81
6700 · 6560 - Payroll Expenses - Other	2,842.26	0.00
Total 6700 · 6560 - Payroll Expenses	19,588.96	204,309.68
Total Expense	115,562.30	944,330.67