

November 2, 2021

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, November 2, 2021 at 7:00 P.M. at the Albion Town Hall with the following members present: Bob Venske, Bruce Hudson, Pat Tesar, Lawrence Beck, Abigail Staff and Julie Hanewall, Clerk along with 7 concerned citizens. The Pledge of Allegiance was led by Bob Venske.

Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – October 5, 2021– Lawrence Beck made a motion to approve the October 5, 2021 minutes, Bruce Hudson 2nd, 5 ayes, motion carried.

Board Communication Report - Nothing

Public Participation/comment – Pat asked about making a list of people who need the end of their driveways blacktopped? Hard to get someone to come in and do it. Gary is doing one on Academy next week. It is very expensive.

Update/possible action on CKSD issues – Pond issue will not be resolved this year. Will be using two lagoons. They pumped it down and have not found the leak, still on the contractor's dime. Most of the dirt work has been done, still need to address the rip. They will work on it in the spring.

Update/possible action on Bingham Rd Landing – Waiting for Dane County to approve the CSM, once approved will do the closing with the attorneys. Larry stated the Edgerton Rotary has expressed interest in participating in the project.

Appointment of Gary Tellefson to Planning Commission - Bob Venske appointed Gary Tellefson to the Planning Commission Board.

Update/possible action on Access/Driveway Permit and/or Refunds – Questions about a driveway off of Hwy 73, but that is all controlled access, so the driveway must come off of Thronson Rd.

Approval of Resolution#2021-02 – Authorizing a Signatory Municipality to exceed the Levy Limit for the Edgerton Fire Protection District – Bruce Hudson made a motion to approve, Lawrence Beck 2nd. 5 ayes, motion carried.

Road Report – The patches on Craig Rd done. Shouldered several roads. Worked with MSA on applying for a local road program grant, Edgerton Rd. is our best candidate. Jeff and I completed and submitted the road certification for this year and started looking into the PASAR stuff. Started mowing out ditches. The Bridge on hillside Rd, not big enough to be a bridge, but good idea to get it inspected every couple years so we will know when to replace it. Will be getting a proposal from Dane County next week. After the

last rain, we were able to grade some of the gravel roads. Had a drainage issue by the Highwood clubhouse, were able to get it jetted, did not solve the problem could not find a culvert. Highwood Association will look into it. Cleaned out the old shed had a dirt section, Gary poured concrete for that and for the bleachers, Mark Deegan fix the back wall of the garage, Charlie Davis helped shut the water off at the park. Lee Recreation completed installation of the two pieces and put down new mulch.

Fire District Report – Gave copy of preliminary report. 6.4% ahead of last year on 911 Emergency. Staffing shortages are out there, has not hit us yet. It is Fire prevention week. We also do an Annual blood drive, it was the second highest quantity donated. Did a unique Training with heaving equipment. Milton, Lima, Harmony, Johnstown, Koshkonong discussion are continuing to move forward. They will come to the board in January to present their petition. Once they come forward the Board will hold an open session for all municipalities. The Fire District Board is asking each municipality to allocate funds from the ARPA to help with expenses during COVID. Pancake breakfast will be November 7, 7:30 to 11:30.

Pat Tesar made a motion to pay bills, Lawrence Beck 2nd. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Abigail Staff 2nd. 5ayes, motion carried.

Julie Hanewall, Clerk

NOVEMBER 2021 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	874.07	Utilities
CHARTER COMMUNICATIONS	439.94	Telephone
ROCK COUNTY ELECTRIC	67.77	Utilities
BANK OF EDGERTON - Credit Card	221.09	
BANK OF EDGERTON	4561.28	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	907.60	Payroll Tax - Wisconsin
WI RETIREMENT	2475.48	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	7504.10	Insurance - Public Employees
DEEGAN HARDWARE	70.68	Garage Supplies
MURPHY DESMOND LAWYERS	162.00	Attorney fees
MSA PROFESSIONALS	0.00	Engineering
AUTO-WARES GROUP	0.00	Garage Supplies
CINTAS CORPORATION	119.54	Office Supplies
DANE COUNTY TREASURER	618.32	Sherriffs contract
RHYME BUSINESS	130.20	Office Supplies
EDGERTON REPORTER	0.00	Public Notices, Publishing Expense
BJOIN LIMESTONE, INC	93.03	Gravel
T & T STONE	1063.18	Gravel
MID-STATE EQUIPMENT	481.65	Repairs and Maint
MID-AMERICAN RESEARCH CHEM	273.95	Garage Supplies
JKS EXCAVATING	250.00	Roads and Materials
STEVE'S 51 REPAIR	120.00	Repairs and Maint
ALCIVIA	14122.00	Gas Contract
POSTMASTER	116.00	Postage
POSTMASTER	59.04	Zoning
TOTAL	34730.92	
ADVANCED DISPOSAL SERVICES	11639.39	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January 1 through December 1, 2021

Ordinary Income/Expense	Jan 1 - Dec 1, 21	Budget
Income		
4300 · BUILDING PERMITS	9,110.45	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	2,995.15	2,250.00
4305 · DRIVEWAY PERMITS	150.00	300.00
4320 · ZONING	1,232.96	3,000.00
4325 · TITLE SEARCH	1,980.00	1,800.00
4330 · BANK INTEREST	208.98	130.00
4340 · COURT FINES	155.00	1,000.00
4360 · TOWN HALL RENT	1,325.00	2,000.00
4370 · STATE SHARED REV	49,150.18	49,004.30
4375 · EXEMPT COMPUTER STATE AID	125.75	125.75
4390 · CABLE TV FRANCHISE FEE	11,882.67	10,000.00
4400 · LIQUOR LICENSES	3,300.00	2,800.00
4420 · OPERATORS & OTHER LICENSE	1,980.00	2,300.00
4425 · RECYCLING GRANT	5,021.39	4,900.00
4430 · DOG LICENSE	1,214.50	0.00
4460 · GENERAL TRANSPORATION AID	132,740.28	132,740.28
4490 · GRAVE CARE	6.00	0.00
4654 · CEMETERY LOT SALE	700.00	0.00
4701 · OTHER INCOME	238,391.64	200.00
4820 · SHELTER-RENT	2,525.00	0.00
4850 · PLAYGROUND EQUIP./PARK IMPROVE	750.00	0.00
4890 · CURBSIDE SERVICE	0.00	138,780.00
4891 · ATC MONEY	78,451.00	0.00
Total Income	543,395.95	360,330.33
Gross Profit	543,395.95	360,330.33
Expense		
4510 · ATC MONEY-SPENT	0.00	78,451.00
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	128,033.29	138,780.00
5240 · PLANNING COMMISSION	0.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,642.00	0.00
5260 · ELECTION EXPENSE	2,212.16	2,000.00
5270 · BOARD OF REVIEW	200.00	200.00
5280 · BRIDGE REPLACEMENT	20,716.90	21,000.00
5292 · SEWER ASSESSMENTS FOR ALBION	2,883.72	2,883.72
5333 · GRAVEL EXPENSE	5,158.42	8,000.00
5343 · CULVERTS	5,126.96	6,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	7,461.60	9,000.00
5430 · ASSESSOR SALARY	7,760.00	9,700.00
5450 · ROCK RIVER SAFETY PATROL	2,592.21	2,592.21
5516 · PERMITS BUILDING	8,710.95	0.00
5601 · ROAD & MATERIALS	216,014.83	225,384.99

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January 1 through December 1, 2021

	Jan 1 - Dec 1, 21	Budget
5621 · HIGHWAY FRINGES	47,743.16	48,500.00
5630 · REPAIRS & MAINTANCE	21,414.08	25,000.00
5636 · SPECIAL PROJECTS	563.20	0.00
5638 · TREE TRIMMING	4,750.00	10,000.00
5640 · GAS OIL FUEL	14,242.02	16,000.00
5645 · ROAD SIGNS	4,766.66	4,000.00
5650 · GARAGE GENERAL SUPPLES	10,016.78	8,000.00
5695 · SALT EXPENSE	31,624.45	37,000.00
5700 · EDUCATION	210.00	300.00
5701 · PLOW PURCHASE-NEW	0.00	39,000.00
5734 · OFFICE/GARAGE(NEW)REPAIR	4,665.36	3,500.00
5811 · MUNICIPAL LOAN	40,138.43	0.00
5815 · LOAN INTEREST PAID	12,673.84	0.00
5920 · TOWN HALL EXPENSE	7,231.41	2,000.00
5925 · UTILITIES	14,326.09	15,000.00
5935 · TELEPHONE	4,768.29	5,100.00
6010 · PARK EQUIPMENT/MAINT	5,794.28	3,500.00
6105 · Clerk Fringes	18,255.38	19,000.00
6118 · LOTTERY CREDIT PAYMENTS	3,129.79	0.00
6120 · PUBLIC NOTICE/PRINTING	537.84	1,000.00
6130 · DUES/SUBSCRIPTIONS	3,846.25	4,000.00
6140 · POSTAGE	116.00	0.00
6145 · OFFICE EQUIP/SUPPLIES	2,752.23	4,000.00
6240 · INSURANCE	20,597.00	22,100.00
6250 · ENGINEERING	1,416.62	5,000.00
6270 · AUDIT	6,600.00	6,400.00
6275 · LEGAL	4,736.13	4,000.00
6280 · MISC EXPENSE	10,467.97	2,500.00
6700 · 6560 - Payroll Expenses		
BUILDING INSPECTOR SALARY	0.00	9,000.00
5020 · BOARD SALARY	10,475.00	13,000.00
5620 · HIGHWAY WAGES	125,319.77	143,400.00
5921 · TOWN HALL CLEANING	2,370.00	2,000.00
6100 · CLERK/TREASURE SALARY	35,750.00	39,000.00
6110 · DEPUTY CLERK/TEMP	299.00	0.00
6190 · PAYROLL TAXES	13,242.65	12,000.00
6700 · 6560 - Payroll Expenses - Other	9,531.16	0.00
Total 6700 · 6560 - Payroll Expenses	196,987.58	218,400.00
7011 · REIMBURSE-UDC SEALS	80.00	0.00
Total Expense	903,128.88	1,009,456.92

EFPD 2021 ARPA Eligible Expenses Detail

Public Health Expenditures - EMS Supplies

1/18/2021	Rock County EOC	Gloves	Not eligible
1/19/2021	SOS	Cardiac Monitor Electrode Cuffs	Not eligible
3/16/2021	Emergency Medcal Products	Medications/Laryngoscope Blades/Gloves/Gauze	\$2,093.73
4/12/2021	Emergency Medcal Products	Medications/O2 Tubing/Electrodes-Pads	\$2,909.16
4/23/2021	Teleflex	IO needles	\$1,852.90
5/7/2021	Milton Pharmacy	Vecur Edge (Medication)	\$80.00
5/20/2021	Edgerton Hospital	Narcotics/Cannulas/Masks	\$883.90
6/14/2021	Diabetic Warehouse	Glucometer Test Strips	\$95.99
6/23/2021	Emergency Medcal Products	Medications/Bandages/Collars/Electrodes	\$918.79
7/8/2021	BoundTree Medical Supply	Nitro Tabs	\$84.87
8/18/2021	Emergency Medcal Products	N95 Masks/Gauze/Electrodes/Airways/Cath Supplies	\$1,665.56
<i>EMS Supplies Sub-Total</i>			\$10,584.90

Public Health Expenditures - EMS Equipment

1/19/2021	Emergency Medcal Products	Splints/Long Boards	Not Eligible
1/19/2021	Live Action Safety	Hare Tranction Splint	Not Eligible
1/19/2021	Live Action Safety	Portable Suction	Not Eligible
1/25/2021	Stryker Medical	Stryker Folding Stretcher	Not Eligible
6/21/2021	Stryker Medical	Stretcher Mattress	\$437.47
9/7/2021	Zoll	AED	\$1,567.56
On Order	Ferno Medical	Ferno Stair Chair	\$8,700.00
On Order	Apple	iPAD	\$1,299.00
On Order	Baycom	Mobile Data Computer	\$2,016.72
<i>EMS Equipment Sub-Total</i>			\$14,020.75

Provide Premium Pay for Essential Workers

3/3/21 - 12/31/21 (93.10345% for March)	\$1000/month Bonus for off-duty/POC response	\$9,931.03
FICA		\$759.72
WRS		Not Eligible
<i>Premium Pay Sub-Total</i>		\$10,690.76

Total Request

\$35,296.41

Municipal Distribution:

Municipality	Percentage of District EV	2021 ARPA Fund Request
Albion	20.18051639%	\$7,123.00
Edgerton	33.55787222%	\$11,844.72
Fulton	37.72426268%	\$13,315.31
Porter	3.67098087%	\$1,295.72
Sumner	4.86636784%	\$1,717.65
TOTAL	100.00000000%	\$35,296.41