

TOWN OF ALBION  
MEETING OF THE TOWN BOARD  
TUESDAY, JANUARY 8, 2019  
7:00 P.M. THE ALBION TOWN HALL

**AGENDA:**

Call to order

Pledge of Allegiance

Confirmation of Meeting Notice

Approval of Meeting Minutes – December 4, 2018

Public Participation/comment

Update/possible action on CKSD issues

Update/possible action on Access/Driveway Permit and/or Refunds

Discussion/Appointment of Supervisor to fill vacancy

Approval of Operators License for Bailey Osypowski for Edgerton Truck Stop

Approval of Resolution# 2019-01 – to amend the 2018 budget

Reports: Sheriffs, Fire District, and Road

Pay Bills

Adjourn

December 4, 2018

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, December 4, 2018 at 6:07 P.M. at the Albion Town Hall with the following members present: Bob Venske, Bruce Hudson, Abigail Staff, Jeff Lehnherr, Ken Westby and Julie Hanewall, Clerk with 3 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – November 13, 2018 – Abigail Staff made a motion to approve the November 13, 2018 meeting minutes, Bruce Hudson 2<sup>nd</sup>, 5 ayes, motion carried.

Public Participation/comment - Nothing

Update/possible action on CKSD issues – Going forward with the rehab permits, they will be redoing the 3 existing ponds and putting in an aerobic treatment. The lagoons have to be raised a foot per the DNR.

Update/possible action on Access/Driveway Permit and/or Refunds - Nothing  
Reports: Sheriffs – We have a new deputy his name is Benjamin Wapfer.

Road – Finished mowing the ditches, took off the mowers, cleaned and put away. Able to get the issue on Maple St. repaired. They took care of one spot on Blackhawk. Got the ditch cleaned out on Bliven Rd. that was an issue for a guy's driveway. Been out salting and plowing a few times. Check over everything for Albion Rd and submitted it all to MSA. Have not heard back from them. Replaced road signs. Ordered and received our early fill salt. Concrete floor finished, electrical installed, and overhead doors this Friday. The last brush collection November about 14 loads.

Jeff Lehnherr made a motion to pay bills, Bruce Hudson 2<sup>nd</sup>. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Jeff Lehnherr 2<sup>nd</sup>. 5 ayes, motion carried.

Julie Hanewall, Clerk

**RESOLUTION TO AMEND THE 2018 BUDGET  
RESOLUTION #2019-01**

**BE IT RESOLVED:** that the Town Board of the Town of Albion does hereby amend the 2018 Budget as follows:

	<u>2018 Budget</u>	<u>Increase/Decrease</u>	<u>2018 Budget</u>
5260 Election Expense	7,000	-2,900	4,100
5280 Bridge Inspection	2,100	-800	1,300
5420 Dane County Sheriff Contract	9,000	-3,350	5,650
5638 Tree Trimming	25,000	-3,200	21,800
5640 Gas Oil Fuel	15,000	-1,800	13,200
5645 Road Signs	4,000	<u>-1,310</u>	2,690
		13,360	
5333 Gravel Expense	7,000	+2,375	9,375
5630 Repairs and Maintenance	22,000	+6,640	28,640
5695 Salt Expense	33,000	+1,600	34,600
5734 Office Equip Supplies	3,000	<u>+2,745</u>	5,745
		13,360	

The resolution is adopted by the Town of Albion Town Board on the 8<sup>th</sup> day of January, 2019 to be effective the same date.

Signed this 8<sup>th</sup> day of January, 2019.

BY: \_\_\_\_\_  
Robert Venske, Chairman

Attested to and entered into the minutes by Julie Hanewall, Town of Albion Clerk, Dane County, Wisconsin

ATTEST: \_\_\_\_\_  
Julie Hanewall, Clerk-Treasurer

DECEMBER 2018 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	911.92	Utilities
CHARTER COMMUNICATIONS	333.13	Telephone
ROCK COUNTY ELECTRIC	68.93	Utilities
BANK OF EDGERTON - Credit Card	167.43	
M & I	3133.38	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	567.86	Payroll Tax - Wisconsin
WI RETIREMENT	1736.02	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5390.26	Insurance - Public Employees
DEEGAN HARDWARE	87.22	Garage Supplies
ROETHE, KROHN, POPE	300.00	Attorney fees
MURPHY DESMOND LAWYERS	343.00	Attorney fees
MSA PROFESSIONALS	1933.71648	Engineering
LANDMARK SERVICES	0.00	Gas, Fuel
MOTOR PARTS & EXHAUST	0.00	Garage Supplies
CINTAS CORPORATION	88.20	Office Supplies
DANE COUNTY TREASURER	1385.01	Sherriffs contract
MARTIN GROUP	31.19	Office Supplies
EDGERTON REPORTER	57.00	Public Notices, Publishing Expense
BURKE TRUCK	2589.25	Repairs and Maint.
KB SHARPENING	49.00	Repairs and Maint.
T&T STONE	169.05	Gravel
BJOIN LIMESTONE	219.00	Gravel
LANGE ENTERPRISES	536.67	Signs
DETROIT SALT COMPANY	4867.56	Salt
AIR CARE SPECIALISTS	283.00	Repairs and Maint.
BKS EXCABATING	4417.50	Roads and Materials
MIDWEST CONSTRCUTION MAT	336.00	New Building
LYCON, INC	14451.02	New Building
TELLEFSON CONCRETE	10158.00	New Building
MCCAULEY ASPHALT CONTRACTING	2275.00	Roads and Materials
WALTERS BUILDINGS	10000.00	New Building
EBAY	134.43	Office Supplies
DANE COUNTY PLANNING	57.00	Office Supplies
CITY OF EDGERTON	9.44	Elections
STAPLES	85.46	Office Supplies
KEY ME UP	50.00	Office Supplies
POSTMASTER	891.58	Office Supplies

**TOTAL** 66179.51

ADVANCED DISPOSAL SERVICES 11246.62

**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
January through December 2018

Ordinary Income/Expense	<u>Jan - Dec 18</u>	<u>Budget</u>
<b>Income</b>		
4300 · BUILDING PERMITS	16,622.01	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	5,434.00	2,250.00
4305 · DRIVEWAY PERMITS	7,800.00	200.00
4320 · ZONING	7,573.71	2,500.00
4325 · TITLE SEARCH	2,190.00	1,800.00
4330 · BANK INTEREST	112.26	150.00
4340 · COURT FINES	1,326.43	1,000.00
4360 · TOWN HALL RENT	3,745.00	4,300.00
4370 · STATE SHARED REV	38,025.32	38,025.00
4375 · EXEMPT COMPUTER STATE AID	122.78	121.00
4390 · CABLE TV FRANCHISE FEE	11,022.06	10,000.00
4400 · LIQUOR LICENSES	2,800.00	3,300.00
4420 · OPERATORS & OTHER LICENSE	2,505.00	2,450.00
4425 · RECYCLING GRANT	5,406.55	4,700.00
4430 · DOG LICENSE	1,229.00	300.00
4460 · GENERAL TRANSPORATION AID	121,026.74	121,026.74
4490 · GRAVE CARE	24.00	
4701 · OTHER INCOME	9,350.00	50.00
4820 · SHELTER-RENT	1,580.00	
4850 · PLAYGROUND EQUIP./PARK IMPROVE	3,750.00	3,000.00
4890 · CURBSIDE SERVICE	134,970.44	135,780.00
4891 · ATC MONEY	78,451.00	78,451.00
<b>Total Income</b>	<u>455,066.30</u>	<u>418,403.74</u>
<b>Gross Profit</b>	455,066.30	418,403.74
<b>Expense</b>		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	134,970.44	135,780.00
5240 · PLANNING COMMISSION	1,840.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,077.50	1,300.00
5260 · ELECTION EXPENSE	4,072.97	4,100.00
5270 · BOARD OF REVIEW	120.00	200.00
5280 · BRIDGE REPLACEMENT	1,300.00	1,300.00
5292 · SEWER ASSESSMENTS FOR ALBION	3,510.60	3,510.60
5333 · GRAVEL EXPENSE	9,374.42	9,375.00
5343 · CULVERTS	5,002.47	5,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	5,610.36	5,650.00
5430 · ASSESSOR SALARY	10,900.00	10,900.00
5450 · ROCK RIVER SAFETY PATROL	2,372.24	2,373.00
5516 · PERMITS BUILDING	14,785.71	9,000.00
5601 · ROAD & MATERIALS	190,732.84	220,000.00
5621 · HIGHWAY FRINGES	44,653.56	44,750.00
5630 · REPAIRS & MAINTANCE	28,636.98	28,640.00

**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>
5638 · TREE TRIMMING	21,726.34	21,800.00
5640 · GAS OIL FUEL	13,194.62	13,200.00
5645 · ROAD SIGNS	2,669.30	2,690.00
5650 · GARAGE GENERAL SUPPLES	7,027.53	8,000.00
5695 · SALT EXPENSE	34,602.71	34,600.00
5700 · EDUCATION	210.00	300.00
5701 · PLOW PURCHASE-NEW	34,453.81	34,453.81
5732 · EQUIPMENT PURCHASE	3,543.00	3,500.00
5734 · OFFICE/GARAGE(NEW)REPAIR	1,500.00	
5920 · TOWN HALL EXPENSE	2,390.56	2,000.00
5925 · UTILITIES	14,625.10	15,000.00
5935 · TELEPHONE	3,971.75	3,900.00
6010 · PARK EQUIPMENT/MAINT	2,642.97	3,300.00
6105 · Clerk Fringes	19,441.68	19,500.00
6120 · PUBLIC NOTICE/PRINTING	1,660.34	1,000.00
6130 · DUES/SUBSCRIPTIONS	4,269.50	3,100.00
6140 · POSTAGE	250.00	
6145 · OFFICE EQUIP/SUPPLIES	5,796.58	5,745.00
6240 · INSURANCE	20,808.00	20,000.00
6250 · ENGINEERING	0.00	5,000.00
6270 · AUDIT	6,500.00	6,500.00
6275 · LEGAL	4,445.50	4,000.00
6280 · MISC EXPENSE	1,157.81	2,000.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	13,200.00	13,000.00
5620 · HIGHWAY WAGES	114,534.40	126,500.00
5921 · TOWN HALL CLEANING	2,265.00	2,000.00
6100 · CLERK/TREASURE SALARY	33,000.00	33,000.00
6110 · DEPUTY CLERK/TEMP	719.00	600.00
6190 · PAYROLL TAXES	12,295.29	12,000.00
6700 · 6560 - Payroll Expenses - Other	10,966.53	
Total 6700 · 6560 - Payroll Expenses	<u>186,980.22</u>	<u>187,100.00</u>
7011 · REIMBURSE-UDC SEALS	280.00	
Total Expense	<u>853,272.41</u>	<u>880,732.41</u>
5636 · SPECIAL PROJECTS	241,873.06	