

July 7, 2020

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, July 7, 2020 at 6:55 P.M. at the Albion Town Hall with the following members present: Bob Venske, Abigail Staff, Pat Tesar, Lawrence Beck, Bruce Hudson and Julie Hanewall, Clerk along with 6 concerned citizens. The Pledge of Allegiance was led by Bob Venske.

Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – June 2, 2020 – Pat Tesar made a motion to approve the June 2, 2020 minutes, Lawrence Beck 2nd, 5 ayes, motion carried.

Public Participation/comment – Kim mentioned the play ground equipment is in and looks great. Special Thank you to Gary Tellefson and his crew.

Update/possible action on CKSD issues – All the piping is done, lining lagoons 1 and 2, everything is on schedule.

Update/possible action on Access/Driveway Permit and/or Refunds – One refund 1221 Eldon Way, permits for 82 Oak St, Becker/Miller and Edgerton Rd – Conklin

Action on Petition# DCPREZ-2019-11509 for Johnson - Tabled

Action on Petition# DCPREZ-2019-11554 for Johnson - Tabled

Action on Resolution No. 2020-03 – Waiving Interest on Property Tax Payment Installments Due on or after April 1, 2020 – Bruce Hudson made a motion to approve Resolution# 2002-03, Abigail Staff 2nd. 5 ayes, motion carried.

Road Report – Waiting on contractors to do paving and chip sealing, hopefully around the end of the month. Mowing park, finished mowing ditches and started mowing them again, going out further. Installed the playground equipment and a special Thank you to Gary and his crew they donated the excavation for the whole area and him and a couple of his guys were there the whole time to help with the installation. Put in the 12 inches of mulch and the swings were done last week. The expression swing still waiting on the measurements. Looking into the signage in the Highwood area. Also talk to Dane County Sheriff's Office to see if we could get more patrol down in the area.

Fire District – Activity about the same as last year. Severity level is much different. Last two months we have had a variety of significant calls, two were in the Town of Albion. Had a water rescue involving 4 teens two of which were in peril. And a fire in the Indian Heights area at about 1:30 in the morning. The people in the neighborhood were very helpful. Ended

using 22,000 gals of water. In the new BCC building. Open more space in the fire station for bunk rooms.

Pat Tesar made a motion to pay bills, Lawrence Beck 2nd, 5 ayes motion carried.

Chairman Venske stated the Claude Radermacher has resigned from the Planning Commission. Need to find someone to replace Claude.

Bruce Hudson made a motion to adjourn, Abigail Staff 2nd. 5 ayes, motion carried.

Julie Hanewall, Clerk

JULY 2020 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	852.04	Utilities
CHARTER COMMUNICATIONS	419.94	Telephone
ROCK COUNTY ELECTRIC	57.19	Utilities
BANK OF EDGERTON - Credit Card	1019.85	
BANK OF EDGERTON	3291.14	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	658.88	Payroll Tax - Wisconsin
WI RETIREMENT	1752.37	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5111.44	Insurance - Public Employees
DEEGAN HARDWARE	29.97	Garage Supplies
ROETHE, KROHN, POPE	260.00	Attorney fees
MURPHY DESMOND LAWYERS	96.00	Attorney fees
MSA PROFESSIONALS	0.00	Engineering
MOTOR PARTS & EXHAUST	0.00	Garage Supplies
CINTAS CORPORATION	0.00	Office Supplies
DANE COUNTY TREASURER	0.00	Sherriffs contract
RHYME BUSINESS	127.92	Office Supplies
EDGERTON REPORTER	0.00	Public Notices, Publishing Expense
MID STATE EQUIPMENT	24.00	Repairs and Maint
JOHNSON TRACTOR	1326.96	Repairs and Maint
LAWSON PRODUCTS	93.74	Park Maintenance
WISCONSIN DEPT OF TRANS	1724.85	Roads
BOBCAT OF JANESVILLE	150.00	Repairs and Maint
JKS EXCAVATING	200.00	Roads
POSTMASTER	250.00	Office Supplies
C.K.S.D.	320.73	Utilities
STAPLES	518.34	Office Supplies
TOTAL	18285.36	
ADVANCED DISPOSAL SERVICES	11614.65	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January through July 2020

Ordinary Income/Expense	Jan - Jul 20	Budget
Income		
4300 · BUILDING PERMITS	4,720.51	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	1,601.97	2,250.00
4305 · DRIVEWAY PERMITS	250.00	200.00
4320 · ZONING	2,491.20	5,000.00
4325 · TITLE SEARCH	1,230.00	1,800.00
4330 · BANK INTEREST	81.94	200.00
4340 · COURT FINES	1,715.00	400.00
4360 · TOWN HALL RENT	-150.00	4,900.00
4370 · STATE SHARED REV	6,023.95	40,159.83
4375 · EXEMPT COMPUTER STATE AID	0.00	125.75
4390 · CABLE TV FRANCHISE FEE	6,597.44	10,000.00
4400 · LIQUOR LICENSES	2,800.00	3,300.00
4420 · OPERATORS & OTHER LICENSE	1,790.00	2,350.00
4425 · RECYCLING GRANT	4,969.29	5,200.00
4430 · DOG LICENSE	1,425.00	
4460 · GENERAL TRANSPORATION AID	99,850.86	133,134.48
4654 · CEMETERY LOT SALE	1,050.00	
4701 · OTHER INCOME	35.00	200.00
4820 · SHELTER-RENT	425.00	
4850 · PLAYGROUND EQUIP./PARK IMPROVE	750.00	2,250.00
4890 · CURBSIDE SERVICE	0.00	138,180.00
4891 · ATC MONEY	78,451.00	78,451.00
Total Income	216,108.16	437,100.86
Gross Profit	216,108.16	437,100.86
Expense		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	81,282.59	138,180.00
5240 · PLANNING COMMISSION	120.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,558.25	
5260 · ELECTION EXPENSE	5,531.04	8,000.00
5270 · BOARD OF REVIEW	0.00	200.00
5280 · BRIDGE REPLACEMENT	4,150.01	9,900.00
5292 · SEWER ASSESSMENTS FOR ALBION	2,883.72	2,883.72
5333 · GRAVEL EXPENSE	0.00	8,000.00
5343 · CULVERTS	0.00	6,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	3,780.20	9,000.00
5430 · ASSESSOR SALARY	9,265.00	10,900.00
5450 · ROCK RIVER SAFETY PATROL	2,516.71	2,516.71
5516 · PERMITS BUILDING	4,331.01	9,000.00
5601 · ROAD & MATERIALS	26,507.29	291,644.00
5621 · HIGHWAY FRINGES	25,341.91	45,500.00
5630 · REPAIRS & MAINTANCE	9,876.66	25,000.00

TOWN OF ALBION
Profit & Loss Budget vs. Actual
January through July 2020

	<u>Jan - Jul 20</u>	<u>Budget</u>
5636 · SPECIAL PROJECTS	1,160.47	
5638 · TREE TRIMMING	1,098.45	10,000.00
5640 · GAS OIL FUEL	-5.67	16,500.00
5645 · ROAD SIGNS	3,737.86	4,000.00
5650 · GARAGE GENERAL SUPPLES	2,719.40	8,000.00
5695 · SALT EXPENSE	27,400.41	36,000.00
5700 · EDUCATION	0.00	300.00
5701 · PLOW PURCHASE-NEW	30,125.50	35,000.00
5732 · EQUIPMENT PURCHASE	1,725.00	3,000.00
5734 · OFFICE/GARAGE(NEW)REPAIR	0.00	5,000.00
5811 · MUNICIPAL LOAN	38,929.88	
5815 · LOAN INTEREST PAID	13,882.39	
5920 · TOWN HALL EXPENSE	581.46	2,000.00
5925 · UTILITIES	10,311.45	15,000.00
5935 · TELEPHONE	2,519.64	5,100.00
6010 · PARK EQUIPMENT/MAINT	10,707.82	5,000.00
6105 · Clerk Fringes	9,838.14	18,500.00
6118 · LOTTERY CREDIT PAYMENTS	413.52	
6120 · PUBLIC NOTICE/PRINTING	341.45	1,000.00
6130 · DUES/SUBSCRIPTIONS	3,911.25	3,750.00
6140 · POSTAGE	630.85	
6145 · OFFICE EQUIP/SUPPLIES	4,994.75	6,000.00
6181 · NOTARY FEE	50.00	
6240 · INSURANCE	22,017.00	22,078.00
6250 · ENGINEERING	4,780.81	5,000.00
6270 · AUDIT	6,400.00	6,270.00
6275 · LEGAL	3,913.64	4,000.00
6280 · MISC EXPENSE	854.72	2,600.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	3,750.00	13,000.00
5620 · HIGHWAY WAGES	69,605.31	136,600.00
5921 · TOWN HALL CLEANING	1,050.00	2,000.00
6100 · CLERK/TREASURE SALARY	19,500.00	36,000.00
6190 · PAYROLL TAXES	7,312.19	12,000.00
6700 · 6560 - Payroll Expenses - Other	6,946.02	
Total 6700 · 6560 - Payroll Expenses	108,163.52	199,600.00
7011 · REIMBURSE-UDC SEALS	40.00	
Total Expense	488,553.10	982,587.43