

TOWN OF ALBION  
MEETING OF THE TOWN BOARD  
TUESDAY, JULY 11, 2017  
7:00 P.M. – ALBION TOWN HALL

**AGENDA:**

Call to order

Pledge of Allegiance

Confirmation of Meeting Notice

Approval of Meeting Minutes – June 6, 2017

Public Participation/comment

Update/possible action on CKSD issues

Approval of Driveway Refunds for Ben and Jocelyn Sarbacker, Albion Rd; Farewall Pools, 1190 Nira Lane and James and Connie Winter, Eldon Way.

Approval to start process of vacating roads for Rudisill in Indian Heights.

Fire District Report

Road Report

Pay Bills

Adjourn

June 6, 2017

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, June 6, 2017 at 6:40 P.M. at the Albion Town Hall with the following members present: Bob Venske, Thad Andrews, Bruce Hudson, Abigail Staff, Jeff Lehnherr and Julie Hanewall, Clerk with 9 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – April 11, 2017 and May 2, 2017 – Jeff Lehnherr made a motion to approve, Abigail Staff 2<sup>nd</sup>. 5 ayes, motion carried.

Public Participation/comment – Joanne Broughton Stoughton Area Veterans Memorial update, the pillars are done. Gave pictures of the Town's Pillar and the Entrance. The wall is not done. The eagle is in. Stacey Babiarz asked about Lake Shore Dr. Dane County is working on it, will clean out the ditches when the water is lower. Not spending any money on the street until the water issue is resolved.

Update/possible action on CKSD issues – Will be voting on the plans at the next meeting. Will be approving putting in one new lagoon and fixing the other three. There will be a chemical treatment at each lagoon.

Action on Conditional Use Permit# DCPCUP-2017-02382 of Pettit Properties, LLC, 360 Haugen Rd., Edgerton, WI for a 15.27 acre parcel m/l for outdoor storage of more than 12 vehicles and pieces of construction equipment. The CUP will be at 318 Goede Rd. Bruce Hudson made a motion to approve, Thad Andrews, 5 ayes motion carried.

Action of Fireworks permit for Keith Holden – Thad Andrews made a motion to approve, Bruce Hudson 2<sup>nd</sup>. 5 ayes, motion carried.

Action on Class A Fermented Malt Beverage License for Hickory Hills Campground – Jeff Lehnherr made a motion to approve, Thad Andrews 2<sup>nd</sup>. 5 ayes, motion carried.

Action on Class A Combination Liquor and Fermented Malt Beverage License for I-90 Truck Stop – Bruce Hudson made a motion to approve, Abigail Staff 2<sup>nd</sup>. 5 ayes, motion carried.

Action on Class B Fermented Malt Beverage License for Highwood Assoc., I-90 Truck Stop and OTV, LLC – Thad Andrews made a motion to approve, Abigail Staff 2<sup>nd</sup>. 5 ayes, motion carried

Action on Class B Combination Liquor and Fermented Malt Beverage License for Coachman's Inn Enterprises, Creekview Par 3, Franks and Steins, Northern Inn and Oberg's Bar – Abigail Staff made a motion to approve, Thad Andrews 2<sup>nd</sup>, 5 ayes, motion carried.

Action on Class C Wine License for Highwood Assoc., and OTV, LLC – Jeff Lehnherr made a motion to approve, Abigail Staff 2<sup>nd</sup>. 5 ayes, motion carried.

Action on Servers License – Jeff Lehnherr made a motion to approve all, Thad Andrews 2<sup>nd</sup>, 4 Ayes, 1 opposed. Motion carried.

Action on Road Bids – Andy gave the board a summarized detail of the road bids. Bruce Hudson made a motion to approve, Thad Andrews 2<sup>nd</sup>, 5 ayes, motion carried.

Fire District Report – Year to date 12% over last year, primary cause is the overdose issues. We have six new members over the last couple of months. We are getting better attendance at drills. This is putting pressure on the budget. Working close with the board at how we are doing against the budget and see what might have to be adjusted. The Interstate is always a challenge, we are working closely with Stoughton, Cambridge, Milton, and Janesville on unique response patterns. The Board did approve the new ambulance. We worked with Janesville, Milton, and Evansville, we are all buying the same ambulance. This will benefit all the communities. The old utility vehicle out of service and will be replaced. We have major concrete issues on the front apron of the building. We are getting bids for the work. The Volunteer Firefighter Assoc. is putting \$25,000 towards the new ambulance. They are also paying 100% of the cost for a Lift assist power lift for the new ambulance. We have to have sprinklers in the living quarters because we have staff in the building 24 hours a day, and the association also paid 50% of the area that had to be done and 100% for the rest of the building. The District board elections were at the May meeting, John Sherman president, Evan Sayre Vice President, and Candy Davis, Secretary. Still working on the paramedic, working with the Division of Health and the State, the state is helping, needs to approve a comprehensive operational plan. We are looking at 1/1/2018 for a start date.

Road Report – Mowing everything, have a few things to finish and will start mowing ditches. Talked to CKSD about jetting the culverts down on Lake Shore Dr. Will get together with the guys, and get the roads started now that they have been approved.

Abigail Staff made a motion to pay bills, Jeff Lehnerr 2<sup>nd</sup>. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Thad Andrews 2<sup>nd</sup>. 5 ayes, motion carried.

Julie Hanewall, Clerk

JUNE 2017 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	859.20	Utilities
CHARTER COMMUNICATIONS	328.40	Telephone
ROCK COUNTY ELECTRIC	49.72	Utilities
BANK OF EDGERTON - Credit Card	809.42	
M & I	3143.22	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	522.58	Payroll Tax - Wisconsin
WI RETIREMENT	1562.06	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5293.67	Insurance - Public Employees
DEEGAN HARDWARE	98.88	Garage Supplies
AXLEY BRYNELSON	541.43	Attorney fees
ROETHE, KROHN, POPE	35.00	Attorney fees
MSA PROFESSIONALS	1974.50	Engineering
LANDMARK SERVICES	0.00	Gas, Fuel
MOTOR PARTS & EXHAUST	499.78	Garage Supplies
CINTAS CORPORATION	293.08	Office Supplies
DANE COUNTY TREASURER	683.96	Sherriffs contract
MARTIN GROUP	0.00	Office Supplies
EDGERTON REPORTER	59.26	Public Notices, Publishing Expense
WISCONSIN DNR	165.00	Collection Center Expense
ASLESON'S TRUE VALUE	34.98	Garage Supplies
POWDER RIVER STUMP REMOVAL	160.00	Tree Trimming
ACCURATE APPRAISAL, LLC	1252.50	Assessor Salary
CITY OF EDGERTON	9.39	Elections
STAPLES	89.96	Office Supplies
LOCAL GOVERNMENT CENTER	35.00	Office Supplies
<b>TOTAL</b>	<b>18500.99</b>	
ADVANCED DISPOSAL SERVICES	11438.76	

**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
 January 1 through July 5, 2017

Ordinary Income/Expense	Jan 1 - Jul 5, 17	Budget
<b>Income</b>		
4300 · BUILDING PERMITS	3,825.60	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	1,221.86	2,250.00
4305 · DRIVEWAY PERMITS	5,100.00	200.00
4310 · COLLECTION SITE FEE	0.00	0.00
4320 · ZONING	1,545.00	1,000.00
4325 · TITLE SEARCH	1,230.00	1,800.00
4330 · BANK INTEREST	54.74	300.00
4340 · COURT FINES	355.00	1,000.00
4360 · TOWN HALL RENT	2,125.00	3,000.00
4365 · GARAGE RENT	300.00	2,400.00
4370 · STATE SHARED REV	0.00	38,025.00
4375 · EXEMPT COMPUTER STATE AID	0.00	99.00
4390 · CABLE TV FRANCHISE FEE	5,385.84	10,000.00
4400 · LIQUOR LICENSES	3,300.00	3,400.00
4420 · OPERATORS & OTHER LICENSE	2,430.00	2,300.00
4425 · RECYCLING GRANT	5,539.66	4,700.00
4430 · DOG LICENSE	820.00	200.00
4460 · GENERAL TRANSPORATION AID	55,776.66	111,553.32
4701 · OTHER INCOME	29,257.25	50.00
4820 · SHELTER-RENT	1,350.00	0.00
4850 · PLAYGROUND EQUIP./PARK IMPROVE	2,250.00	3,250.00
4890 · CURBSIDE SERVICE	219.06	136,950.84
4891 · ATC MONEY	78,451.00	78,451.00
<b>Total Income</b>	<b>200,536.67</b>	<b>409,929.16</b>
<b>Expense</b>		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	68,488.92	136,590.84
5240 · PLANNING COMMISSION	675.00	1,200.00
5250 · DOG LICENSE FEES TO DANE COUNTY	981.50	1,300.00
5260 · ELECTION EXPENSE	1,701.52	1,500.00
5270 · BOARD OF REVIEW	0.00	200.00
5280 · BRIDGE REPLACEMENT	1,600.00	600.00
5292 · SEWER ASSESSMENTS FOR ALBION	3,510.60	3,510.60
5333 · GRAVEL EXPENSE	0.00	8,000.00
5335 · RECYCLING EXPENSE	0.00	0.00
5343 · CULVERTS	0.00	4,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	4,525.35	9,000.00
5430 · ASSESSOR SALARY	7,097.50	8,350.00
5450 · ROCK RIVER SAFETY PATROL	0.00	2,303.15
5516 · PERMITS BUILDING	7,049.69	9,000.00
5601 · ROAD & MATERIALS	310.75	220,000.00
5621 · HIGHWAY FRINGES	21,913.91	53,700.00

**TOWN OF ALBION**  
**Profit & Loss Budget vs. Actual**  
 January 1 through July 5, 2017

	<u>Jan 1 - Jul 5, 17</u>	<u>Budget</u>
5630 · REPAIRS & MAINTANCE	7,098.09	20,000.00
5635 · EQUIPMENT REPAIRS	0.00	0.00
5638 · TREE TRIMMING	23,002.04	25,000.00
5640 · GAS OIL FUEL	1,076.44	10,000.00
5645 · ROAD SIGNS	1,850.15	4,000.00
5650 · GARAGE GENERAL SUPPLES	4,019.81	8,000.00
5695 · SALT EXPENSE	29,348.58	33,000.00
5700 · EDUCATION	0.00	300.00
5701 · PLOW PURCHASE-NEW	0.00	34,453.81
5734 · OFFICE/GARAGE(NEW)REPAIR	275.00	500.00
5811 · MUNICIPAL LOAN	51,754.18	0.00
5920 · TOWN HALL EXPENSE	885.78	2,000.00
5925 · UTILITIES	8,161.50	16,200.00
5935 · TELEPHONE	1,954.26	3,900.00
6010 · PARK EQUIPMENT/MAINT	90.49	3,250.00
6105 · Clerk Fringes	9,599.65	19,500.00
6120 · PUBLIC NOTICE/PRINTING	314.92	2,000.00
6130 · DUES/SUBSCRIPTIONS	3,197.00	3,100.00
6140 · POSTAGE	571.63	0.00
6145 · OFFICE EQUIP/SUPPLIES	1,111.01	3,000.00
6240 · INSURANCE	20,912.00	20,000.00
6250 · ENGINEERING	23,090.59	5,000.00
6270 · AUDIT	6,500.00	6,500.00
6273 · ACCOUNTING SERVICE	110.00	0.00
6275 · LEGAL	2,268.89	4,000.00
6280 · MISC EXPENSE	1,031.57	4,000.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	6,525.00	13,000.00
5620 · HIGHWAY WAGES	64,230.28	122,500.00
5921 · TOWN HALL CLEANING	675.00	2,000.00
6100 · CLERK/TREASURE SALARY	15,500.04	31,000.00
6110 · DEPUTY CLERK/TEMP	264.00	1,000.00
6190 · PAYROLL TAXES	6,598.68	12,000.00
6700 · 6560 - Payroll Expenses - Other	3,131.98	0.00
Total 6700 · 6560 - Payroll Expenses	<u>96,924.98</u>	<u>181,500.00</u>
Total Expense	413,168.30	868623.40