

TOWN OF ALBION
MEETING OF THE TOWN BOARD
TUESDAY, MARCH 6, 2018
IMMEDIATELY FOLLOWING PLAN COMMISSION
ALBION TOWN HALL

AGENDA:

Call to order

Pledge of Allegiance

Confirmation of Meeting Notice

Approval of Meeting Minutes – January 2, 2018 and February 6, 2018

Public Participation/comment

Update/possible action on CKSD issues

Update/possible action of Access/Driveway Permit and/or Refunds

Action on Petition# DCPREZ-2018-11261 for HRK, LLC, Ryan Kratky

Action on Petition# DCPCUP-2018-02412 for HRK, LLC, Ryan Kratky

Approval of Land Proposal/Sale for Gary Tellefson

Discussion/possible approval on Broadband resolution for Town of Albion

Reports: Sheriffs, Fire District, and Road

Pay Bills

Adjourn

January 2, 2018

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, January 2, 2018 at 7:00 P.M. at the Albion Town Hall with the following members present: Bob Venske, Thad Andrews, Bruce Hudson, Abigail Staff, Jeff Lehnherr and Julie Hanewall, Clerk with 10 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – December 5, 2017 – Jeff Lehnherr made a motion to approve, Abigail Staff 2nd. 5 ayes, motion carried.

Public Participation/comment – Nellie Jaskewycz of 395 Lake Shore Dr., read a letter and passed out a map. Her property borders Oaklawn Academy to the south. She gave a description of how the water use to flow and how it flows now. She wants to know why we have the water dammed up. She wants to discuss the dammed up water to the north of her property, water has collected at the academy's southern wooded area due to the topography of the land. The water would exit crossing her driveway at 404 Lake Shore Dr., the water would flow south towards the neighbor's homes 396 and 400, and they shared a culverted driveway. The culvert emptied into a ditch and into the Towns water way and into the lake. After the flood in 2008 the house at 396 buried their culvert and the ditch that allowed the water to drain to the lake. Chairman Venske to her this is a work in progress, this is an Oaklawn's issue. Oaklawn hired GMS; they called the DNR and got the OK to alleviate the situation. Jason Tuggle from Dane County and an Engineer will design elevations to drain all of Oaklawn's water on Oaklawns property and a good share of the water from Liguori. When finished no water should drain on to our roads. We need to wait for the work to be completed, and then see what happens.

Bob Salov – 2018 budget passed. Some of the things in it were: fixing of the jail, the Huber Center will be eliminated all beds will be in one facility. There will be a lot of programs, more money put into diversion programs. Also there will be a wheel tax of \$28.00 for all vehicles in Dane County starting in July. This will go for the roads. The County Hwy. Dept. helped with Lake Shore Dr. getting the ditching done. Bob will talk to Jason and follow up. Silverwood Park did get \$140,000 to finish off the stone house. Did a couple workshops on Broadband and high speed internet. The speaker recommended that The Town should pass a resolution, send a petition/survey to all property owners. The Town of Vermont now has broadband and high speed internet being installed in every household in the town. This is effective plan. The town should look into this.

Update/possible action on CKSD issues – Took care of Mr. Cannell's, starting on the next 50 lots. Starting in spring.

Discussion Park Committee – Representing the Albion Park Committee is Laura Olson, Joanne Broughton, Cheryl Nuenthel, Kim Olson, and Abigail Staff. They want to raise funds for the playground equipment for the park. They will present to the Board when they get a plan, (equipment, size, where to put it, etc). They would like to involve Andy Decker in the process. They are looking at Game Time out of Minnesota. They are looking at the lowest maintenance equipment available. Installation would be included. Joanne ran into a problem putting Cheryl on the account. She asked if they could use the Town's Federal ID#. Abigail Staff made a motion to provide EIN number to Joanne Broughton and the park committee be used as a secondary owner of the account that she maintains for park funds, Jeff Lehnherr 2nd. 5 ayes, motion carried.

Sheriff's Report – Steve French – One of the town contract deputies, no numbers for December to close to the holidays. Concerns – car break in's, always lock your cars, take out your valuables; don't leave your car running. Had several break ins – several cars down Aarback Rd, and in the area around the park, they are working on it. Doing some minimum property maintenance.

Fire District – Calls are going down, made money for the first time.

Road – The Dallman Rd. project went well. Opening the road this week, the box culvert is working, will pave in the spring. Property down in the Hickory Hills area had some flooding, there was a volley ball in culvert, took care of it by putting a grate over the culvert. Plowing roads, dropping salt.

Abigail Staff made a motion to pay bills, Thad Andrews 2nd, 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Abigail Staff 2nd, 5 ayes, motion carried.

Julie Hanewall, Clerk

February 6, 2018

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, February 6, 2018 at 9:10 P.M. at the Albion Town Hall with the following members present: Bob Venske, Thad Andrews, Bruce Hudson, Abigail Staff, Jeff Lehnherr and Julie Hanewall, Clerk with 12 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Public Participation/comment – No comments

Update/possible action on CKSD issues – Mr. Cannell has his 51 lots in for the next addition to design.

Action on Petition# DCPREZ-2017-11252 for Lenox Landscape and Supply, LLC – Jeff Lehnherr made a motion to accept the Plan Commission's recommendation to approve, Bruce Hudson 2nd, 5 ayes, motion carried.

Action on Petition# DCPCUP-2017-02411 for Lenox Landscape and Supply, LLC – The Board added two new conditions: 18. Noise from site shall controlled by establishing a decibel limit with the County and the Town. The County to establish appropriate levels and monitoring details with approval from the Town Board since noise from the Interstate does impact this area as well. 19. Applicant will provide a well usage report any month the well is used for the duration of the CUP. Abigail Staff made a motion to accept the Plan Commission's recommendation with conditions and the two new conditions added by the Town Board to approve, Thad Andrews 2nd, 5 ayes, motion carried.

Approval of refund for driveway permit for 1187 Nira Ln – Rob Hostrawser – Bruce Hudson made a motion to approve, Jeff Lehnherr 2nd, 5 ayes, motion carried.

Approval of Access permit on Willow Dr. – Bruce Hudson made a motion to approve, Thad Andrews 2nd. 5 ayes, motion carried.

Approval to move forward on bids for Albion Road project – MSA will have another public hearing with property owners, bids will request that the project be before or after the craft fair. Abigail Staff made a motion to approve, Thad Andrews 2nd. 5 ayes, motion carried.

Approval on back stop in park for Renegades 4-H club – The 4-H would like to put a back stop in the park for the Renegades; the cost would be \$2,861. They are going to take donations for the cost. Trying to get it done by the first of May. Thad Andrews made a motion to approve putting the backstop in Albion Park, Bruce Hudson 2nd. 5 ayes, motion carried to Abigail Staff made a motion to match dollar for dollar up to \$1,400. Bruce Hudson 2nd. 5 ayes, motion carried.

Discussion/possible approval on Broadband resolution for Town of Albion – Staff is going to get more info. Leave on for next month.

Fire District – Doing lots of training.

Road – Had a problem with plow truck, it is fixed. Going out to wing ditches tomorrow.

Thad Andrews made a motion to pay bills, Jeff Lehnerr 2nd. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Jeff Lehnerr 2nd. 5 ayes, motion carried.

Julie Hanewall, Clerk

Dane County Rezone & Conditional Use Permit

Application Date	Petition Number
01/18/2018	DCPREZ-2018-11261
Public Hearing Date	C.U.P. Number
03/27/2018	DCPCUP-2018-02412

OWNER INFORMATION	AGENT INFORMATION
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OWNER NAME HRK LLC	PHONE (with Area Code) (608) 884-1023	AGENT NAME RYAN KRATKY	PHONE (with Area Code) (608) 884-1023
BILLING ADDRESS (Number & Street) 1242 STATE HIGHWAY 73		ADDRESS (Number & Street) 1242 STATE RD 73	
(City, State, Zip) EDGERTON, WI 53534		(City, State, Zip) Edgerton, WI 53534	
E-MAIL ADDRESS ryankratky@icloud.com		E-MAIL ADDRESS info@overthevines.com	

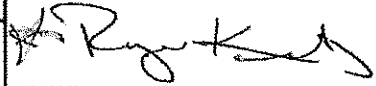
ADDRESS/LOCATION 1	ADDRESS/LOCATION 2	ADDRESS/LOCATION 3
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ADDRESS OR LOCATION OF REZONE/CUP		ADDRESS OR LOCATION OF REZONE/CUP		ADDRESS OR LOCATION OF REZONE/CUP	
southeast of 1242 STH 73		south 1242 STH 73			
TOWNSHIP ALBION	SECTION 10	TOWNSHIP ALBION	SECTION 10	TOWNSHIP	SECTION
PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED	
0512-101-9501-0		0512-101-9460-0			

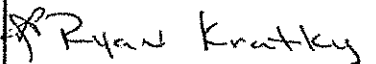
REASON FOR REZONE	CUP DESCRIPTION
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ZONING COMPLIANCE WITH WINERY OPERATION/BREWERY AND TASTING ROOM	WINERY, TASTING ROOM
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FROM DISTRICT:	TO DISTRICT:	ACRES	DANE COUNTY CODE OF ORDINANCE SECTION	ACRES
A-1Ex Exclusive Ag District	C-1 Commercial District	4.83	10.13(2)(c)	4.83

C.S.M REQUIRED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Applicant Initials _____	PLAT REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Applicant Initials _____	DEED RESTRICTION REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Applicant Initials _____	INSPECTOR'S INITIALS SCW1	SIGNATURE:(Owner or Agent) 
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PRINT NAME:



DATE:

1-18-18

2018 11261



DANE COUNTY PLANNING & DEVELOPMENT

Zoning Division
Room 116, City-County Building
210 Martin Luther King Jr. Blvd.
Madison, Wisconsin 53703-3342
Phone: (608) 266-4266
Fax: (608) 267-1540

Zoning Change Application

Items that must be submitted with your application:

- o **Written Legal Description of the proposed Zoning Boundaries**
Legal description of the land that is proposed to be changed. The description may be a lot in a plat, Certified Survey Map, or an exact metes and bounds description. A separate legal description is required for each zoning district proposed. The description shall include the area in acres or square feet.
- o **Scaled Drawing of the location of the proposed Zoning Boundaries**
The drawing shall include the existing and proposed zoning boundaries of the property. All existing buildings shall be shown on the drawing. The drawing shall include the area in acres or square feet.

Owner's Name ARK LLC Agent's Name Ryan & Billie Marie Kratty
 Address 1212 State Rd 73 Edgerton WI 53534 Address 1212 State Rd 73
 Phone 608-864-1023 - 314-540-1160 Phone Edgerton WI 53534
 Email info@arkllc.com Email info@arkllc.com
Ryan.Kratty@icloud.com Ryan.Kratty@icloud.com
 Town: Albion Parcel numbers affected: 002 / 0512 - 101 - 9400 - 0 = 0.31 Acres
012 / 0512 - 101 - 9501 - 0 = 0.59
 Section: 01 Property address or location: _____
 Zoning District change: (To / From / # of acres) AL to C2 4.83 Acres

Soil classifications of area (percentages) Class I soils: _____% Class II soils: _____% Other: _____%

Narrative: (reason for change, intended land use, size of farm, time schedule)

- Separation of buildings from farmland
- Creation of a residential lot
- Compliance for existing structures and/or land uses
- Other:

Reason for change: Need to change from AL to C2 to be compliant with manufacturing of beer & wine.
Intended use: Build two barns one for winery & brewery manufacturing / tasting room.
Size of Farm: 0.3, 23 Acres total Farm Request of 4.83 acres to be divided
Time schedule: would like to start project by May 2018

I authorize that I am the owner or have permission to act on behalf of the owner of the property.

Submitted By: Ryan Kratty

Date: 1-16-2018

Dane County Conditional Use Permit Application

Application Date	C.U.P Number
01/18/2018	DCPCUP-2018-02412
Public Hearing Date	
03/27/2018	

OWNER INFORMATION		AGENT INFORMATION			
OWNER NAME HRK LLC	Phone with Area Code (608) 884-1023	AGENT NAME RYAN KRATKY	Phone with Area Code (608) 884-1023		
BILLING ADDRESS (Number, Street) 1242 STATE HIGHWAY 73		ADDRESS (Number, Street) 1242 STATE RD 73			
(City, State, Zip) EDGERTON, WI 53534		(City, State, Zip) Edgerton, WI 53534			
E-MAIL ADDRESS ryankratky@icloud.com		E-MAIL ADDRESS info@overthevines.com			
ADDRESS/LOCATION 1		ADDRESS/LOCATION 2		ADDRESS/LOCATION 3	
ADDRESS OR LOCATION OF CUP		ADDRESS OR LOCATION OF CUP		ADDRESS OR LOCATION OF CUP	
southeast of 1242 STH 73				south of 1242 STH 73	
TOWNSHIP ALBION	SECTION 10	TOWNSHIP	SECTION	TOWNSHIP Albion	SECTION 10
PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED	
0512-101-9501-0		---		0512-101-9460-0	
CUP DESCRIPTION					
winery, tasting room					
DANE COUNTY CODE OF ORDINANCE SECTION					ACRES
10.13(2)(c)					4.83

DEED RESTRICTION REQUIRED?	Inspectors Initials	SIGNATURE:(Owner or Agent)
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SCW1	<i>Ryan Kratky</i>
Applicant Initials _____		PRINT NAME: <i>Ryan Kratky</i>
		DATE: <i>1-18-18</i>

10. B (2) (c)



DANE COUNTY
PLANNING & DEVELOPMENT

Zoning Division
Room 116, City-County Building
210 Martin Luther King Jr. Blvd.
Madison, Wisconsin 53703-3342
Phone: (608) 266-4266
Fax: (608) 267-1540

Conditional Use Application

Application Fee: \$486 Mineral Extraction: \$1136

Items required to be submitted with application:

- o Written Legal Description of Conditional Use Permit boundaries
- o Scaled drawing of the property showing existing/proposed buildings, setback requirements, driveway, parking area, outside storage areas, location/type of exterior lighting, any natural features, and proposed signs.
- o Scaled map showing neighboring area land uses and zoning districts
- o Written operations plan describing the items listed below (additional items needed for mineral extraction sites)
- o Written statement on how the proposal meets the 6 standards of a Conditional Use

Owner HRK LLC
 Address 1242 State Rd 73
 Phone 608-554-1023
 Email info@over-the-vines.com
Ryan.Kentky@icland.com

Agent Ryan & Billie Marie Kentky
 Address 1242 State Rd 73 Edgerton WI 53534
 Phone 608-554-1023 314-580-1160
 Email Ryan.Kentky@icland.com

Parcel numbers affected: 002/0512-101-9400-0 Town: Albion Section: _____
002/0512-101-9500-0 Property Address: _____

Existing/ Proposed Zoning District: A1 to C1 *laundry/tasting room - wine & beer*

- o Type of Activity proposed:
- o Hours of Operation
- o Number of employees
- o Anticipated customers
- o Outside storage
- o Outdoor activities
- o Outdoor lighting
- o Outside loudspeakers
- o Proposed signs
- o Trash removal
- o Six Standards of CUP (see back)

see Attached.

The statements provided are true and provide an accurate depiction of the proposed land use. I authorize that I am the owner or have permission to act on behalf of the owner of the property.

Submitted By: *Ryan Kentky*

Date: 1-16-2018

FEBRUARY 2018 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	1696.83	Utilities
CHARTER COMMUNICATIONS	330.17	Telephone
ROCK COUNTY ELECTRIC	69.45	Utilities
BANK OF EDGERTON - Credit Card	667.23	
M & I	4122.38	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	665.76	Payroll Tax - Wisconsin
WI RETIREMENT	1973.80	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5390.26	Insurance - Public Employees
DEEGAN HARDWARE	275.96	Garage Supplies
AXLEY BRYNELSON	416.00	Attorney fees
ROETHE, KROHN, POPE	245.00	Attorney fees
MSA PROFESSIONALS	8012.76	Engineering
LANDMARK SERVICES	245.20	Gas, Fuel
MOTOR PARTS & EXHAUST	633.10	Garage Supplies
CINTAS CORPORATION	88.20	Office Supplies
DANE COUNTY TREASURER	318.62	Sherriffs contract
MARTIN GROUP	15.55	Office Supplies
EDGERTON REPORTER	140.49	Public Notices, Publishing Expense
LAKESIDE INTERNATIONAL	3845.02	Repairs and Maint.
LANGE ENTERPRISES	40.02	Signs
BJOIN LIMESTONE, INC	194.81	Gravel
COMPASS MINERALS AMERICA	16697.22	Salt
BURKE TRUCK	443.01	Repairs and Maint.
BROOKS TRACTOR	930.63	Repairs and Maint.
AIRGAS	49.33	Garage Supplies
PRODUCTIVITY PLUS ACCOUNT	187.38	Repairs and Maint.
DANE COUNTY HIGHWAY	1300.00	Bridge Inspections
BDCH-HEALTHWORKS	75.00	Misc - Annual Cons Fee
RURAL INSURANCE	21583.00	Insurance TOWN OF ALBION
EDGERTON FLORAL	100.00	Misc - Galbrecht, North
WISCONSIN TOWNS ASSOC.	100.00	Education
POSTMASTER	100.00	Postage
POSTMASTER	67.00	Zoning - Rock Road
ROBERT TELLEFSON	25.00	Misc - Patsy
ELECTION WORKERS	350.00	Election Expense
TOTAL	71394.18	
ADVANCED DISPOSAL SERVICES	11246.62	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
January through February 2018

Ordinary Income/Expense	Jan - Feb 18	Budget
Income		
4300 · BUILDING PERMITS	1,556.30	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	505.43	2,250.00
4305 · DRIVEWAY PERMITS	0.00	200.00
4320 · ZONING	1,670.51	2,500.00
4325 · TITLE SEARCH	180.00	1,800.00
4330 · BANK INTEREST	10.92	150.00
4340 · COURT FINES	445.00	1,000.00
4360 · TOWN HALL RENT	800.00	4,300.00
4370 · STATE SHARED REV	0.00	38,025.00
4375 · EXEMPT COMPUTER STATE AID	0.00	121.00
4390 · CABLE TV FRANCHISE FEE	2,854.44	10,000.00
4400 · LIQUOR LICENSES	0.00	3,300.00
4420 · OPERATORS & OTHER LICENSE	50.00	2,450.00
4425 · RECYCLING GRANT	260.95	4,700.00
4430 · DOG LICENSE	555.00	300.00
4460 · GENERAL TRANSPORATION AID	30,256.68	121,026.74
4701 · OTHER INCOME	0.00	50.00
4820 · SHELTER-RENT	525.00	
4850 · PLAYGROUND EQUIP./PARK IMPROVE	0.00	3,000.00
4890 · CURBSIDE SERVICE	0.00	135,780.00
4891 · ATC MONEY	0.00	78,451.00
Total Income	39,670.23	418,403.74
Gross Profit	39,670.23	418,403.74
Expense		
5224 · COLLECTION CENTER EXPENSE	0.00	165.00
5235 · RECYCLE EXPENSE	22,493.24	135,780.00
5240 · PLANNING COMMISSION	0.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	892.50	1,300.00
5260 · ELECTION EXPENSE	350.00	7,000.00
5270 · BOARD OF REVIEW	0.00	200.00
5280 · BRIDGE REPLACEMENT	1,300.00	2,100.00
5292 · SEWER ASSESSMENTS FOR ALBION	3,510.60	3,510.60
5333 · GRAVEL EXPENSE	93.10	7,000.00
5343 · CULVERTS	0.00	5,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	1,243.82	9,000.00
5430 · ASSESSOR SALARY	2,180.00	10,900.00
5450 · ROCK RIVER SAFETY PATROL	0.00	2,373.00
5516 · PERMITS BUILDING	0.00	9,000.00
5601 · ROAD & MATERIALS	0.00	220,000.00
5621 · HIGHWAY FRINGES	7,766.63	44,750.00
5630 · REPAIRS & MAINTANCE	6,268.90	22,000.00
5638 · TREE TRIMMING	0.00	25,000.00

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January through February 2018

	Jan - Feb 18	Budget	
5640 · GAS OIL FUEL	340.80	15,000.00	
5645 · ROAD SIGNS	0.02	4,000.00	
5650 · GARAGE GENERAL SUPPLES	3,087.20	8,000.00	
5695 · SALT EXPENSE	21,643.93	33,000.00	
5700 · EDUCATION	125.00	300.00	
5701 · PLOW PURCHASE-NEW	0.00	34,453.81	
5732 · EQUIPMENT PURCHASE	3,543.00	3,500.00	
5734 · OFFICE/GARAGE(NEW)REPAIR	35.00		
5920 · TOWN HALL EXPENSE	223.10	2,000.00	
5925 · UTILITIES	3,859.11	15,000.00	
5935 · TELEPHONE	659.84	3,900.00	
6010 · PARK EQUIPMENT/MAINT	0.00	3,300.00	
6105 · Clerk Fringes	3,240.28	19,500.00	
6120 · PUBLIC NOTICE/PRINTING	242.85	1,000.00	
6130 · DUES/SUBSCRIPTIONS	65.00	3,100.00	
6140 · POSTAGE	100.00		
6145 · OFFICE EQUIP/SUPPLIES	166.00	3,000.00	
6240 · INSURANCE	21,583.00	20,000.00	
6250 · ENGINEERING	8,012.76	5,000.00	
6270 · AUDIT	3,250.00	6,500.00	
6275 · LEGAL	712.00	4,000.00	
6280 · MISC EXPENSE	152,559.63	2,000.00	New Building Deposit
6700 · 6560 - Payroll Expenses			Dallman Road
5020 · BOARD SALARY	800.00	13,000.00	
5620 · HIGHWAY WAGES	20,662.40	126,500.00	
5921 · TOWN HALL CLEANING	330.00	2,000.00	
6100 · CLERK/TREASURE SALARY	5,500.00	33,000.00	
6110 · DEPUTY CLERK/TEMP	719.00	600.00	
6190 · PAYROLL TAXES	2,494.34	12,000.00	
6700 · 6560 - Payroll Expenses - Other	6,669.14		
Total 6700 · 6560 - Payroll Expenses	37,174.88	187,100.00	
Total Expense	306,722.19	880,732.41	