

TOWN OF ALBION
MEETING OF THE TOWN BOARD
TUESDAY, JANUARY 2, 2018
7:00 P.M. ALBION TOWN HALL

AGENDA:

Call to order

Pledge of Allegiance

Confirmation of Meeting Notice

Approval of Meeting Minutes – December 5, 2017

Public Participation/comment

Update/possible action on CKSD issues

Discussion Park Committee

Reports: Sheriffs, Fire District, and Road

Pay Bills

Adjourn

Any person who requests accommodation of a disability to participate in the meeting is welcome to contact the Clerk at 608-884-8974 to make arrangements.

Julie Hanewall, Clerk

December 5, 2017

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, December 5, 2017 at 6:35 P.M. at the Albion Town Hall with the following members present: Bob Venske, Thad Andrews, Bruce Hudson, Abigail Staff, Jeff Lehnherr and Julie Hanewall, Clerk with 15 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was published in the Edgerton Reporter and posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – November 7, 2017 – Jeff Lehnherr made a motion to approve, Thad Andrews 2nd. 5 ayes, motion carried.

Update/possible action on CKSD issues – Meeting on Wednesday at 9:00 a.m. to go over the Lake Woods proposals and review the next one.

Action on Petition# DCPREZ-2017-11218 for Gary Thalacker – The Planning Commission recommendation is to approve. Thad Andrews made a motion to approve, Abigail Staff 2nd. 5 ayes, motion carried.

Discussion on Drainage issues for Albion Rd and Haugen Rd. – Tony Hoff is representing the Oasis and Mrs. Halverson. Trying to get both the properties drained and the farmland along the interstate. They have gotten approval from the DNR and waiting on the permits from the core of engineers. Need to put together maps. They will be repairing or replacing the drain tile. JKS Excavating will be doing the work. Most of the drain tile will come out. The State and the DOT helped set up the plan. This is all private property.

Fire District – The pick-up truck came black, sent back to make it red. The Interstate is slowing down. They are getting more volunteers.

Road – Finished mowing all the ditches, and took the mower off the tractor. Finished shouldering early in the month. Added gravel on the roads down by the lake. Found an issue with water draining off of Oaklawn, the water had nowhere to go and piled up. Worked with Oaklawn they got an excavator and got most of the water drained out. They still have more to do. Wedam Enterprises came in and cleared the R-O-W's, also Clifton cleaned up the cuts on the trees to make it look better. Cleaned the back corner of the garage property so it will be ready for new building. Went over the man holes with Dave from CKSD down by the lake because the plow has been hitting them. Had CKSD jet out the pipe along Cherokee, some neighbors were having issues with flooding. Working on getting permits to also clean the ditch. Put up signs, hazard markers for bridges, and culvert markers before the snow. Met with Tom Henzel about the driveway on Aarback Rd, pretty steep hill, also 3 utilities poles and a phone ped. that have to be dealt with. Got the wing post on the grader. The

Dallman Rd. project is scheduled for Monday, having a preconstruction meeting tomorrow with the utilities and the contractor. Did send notices yesterday to the Police Dept., bus company, School Dist., City of Edgerton and Fire Dept.

Due to winter pricing would like to go out for bids for new building. Don't need to buy but would like to sign a contract for the price of the building. Will have a special meeting for the acceptance of the bids. Venske asked how many bids the board would like. Will like 5 quotes.

Rachel Behl called been to the bank everything is verbally approved. They are ready for a closing. We are just waiting on Combs Survey for Gary on the 624 Albion Rd. We will schedule this around Jan 8 or 9, 2018

Bruce Hudson made a motion to pay bills, Jeff Lehnherr 2nd. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Jeff Lehnherr 2nd. 5 ayes, motion carried.

DECEMBER 2017 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	1181.00	Utilities
CHARTER COMMUNICATIONS	329.19	Telephone
ROCK COUNTY ELECTRIC	68.86	Utilities
BANK OF EDGERTON - Credit Card	56.50	
M & I	3278.86	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	541.07	Payroll Tax - Wisconsin
WI RETIREMENT	1659.73	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5390.26	Insurance - Public Employees
DEEGAN HARDWARE	169.91	Garage Supplies
AXLEY BRYNELSON	112.00	Attorney fees
ROETHE, KROHN, POPE	122.50	Attorney fees
MSA PROFESSIONALS	2657.81	Engineering
LANDMARK SERVICES	125.91	Gas, Fuel
MOTOR PARTS & EXHAUST	200.82	Garage Supplies
CINTAS CORPORATION	134.90	Office Supplies
DANE COUNTY TREASURER	614.29	Sherriffs contract
MARTIN GROUP	16.64	Office Supplies
EDGERTON REPORTER	70.39	Public Notices, Publishing Expense
T & T STONE	648.51	Gravel
LAKESIDE INTERNATIONAL	848.52	Repairs and Maint.
LANGE ENTERPRISES, INC	273.27	Signs
MONROE TRUCK EQUIPMENT	81.20	Repairs and Maint.
WEDAM ENTERPRISES, LLC	15030.00	Tree Trimming
STEVES 51 REPAIR, INC	713.00	Tires F-150
STEVES 51 REPAIR, INC	220.00	Repair F-150
CLIFT TREE SERVICE	4850.00	Tree Trimming
ELECTION SYSTEMS & SOFTWARE	608.87	Elections
DANE COUNTY PLANNING	2200.00	Comp Plan
EDGERTON FLORAL	50.00	Rippberger
C&M PRINTING	246.00	Office Supplies
DANE COUNTY TREASURER	29.56	Office Supplies
POSTMASTER	538.64	Office Supplies
TOTAL	43068.21	
ADVANCED DISPOSAL SERVICES	11438.76	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January 1 through December 28, 2017

Ordinary Income/Expense	Jan 1 - Dec 28, 17	Budget
Income		
4300 · BUILDING PERMITS	16,179.79	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	5,113.26	2,250.00
4305 · DRIVEWAY PERMITS	-2,350.00	200.00
4320 · ZONING	3,646.88	1,000.00
4325 · TITLE SEARCH	2,580.00	1,800.00
4330 · BANK INTEREST	141.07	300.00
4340 · COURT FINES	1,345.00	1,000.00
4360 · TOWN HALL RENT	4,525.00	3,000.00
4365 · GARAGE RENT	1,100.00	2,400.00
4370 · STATE SHARED REV	38,002.62	38,025.00
4375 · EXEMPT COMPUTER STATE AID	121.00	99.00
4390 · CABLE TV FRANCHISE FEE	10,671.86	10,000.00
4400 · LIQUOR LICENSES	3,300.00	3,400.00
4420 · OPERATORS & OTHER LICENSE	2,535.00	2,300.00
4425 · RECYCLING GRANT	5,685.66	4,700.00
4430 · DOG LICENSE	1,339.50	200.00
4460 · GENERAL TRANSPORATION AID	111,553.32	111,553.32
4490 · GRAVE CARE	6.00	0.00
4654 · CEMETERY LOT SALE	350.00	0.00
4701 · OTHER INCOME	29,257.25	50.00
4820 · SHELTER-RENT	2,675.00	0.00
4850 · PLAYGROUND EQUIP./PARK IMPROVE	5,340.00	3,250.00
4890 · CURBSIDE SERVICE	5,298.57	136,950.84
4891 · ATC MONEY	78,451.00	78,451.00
5711 · FIRE DUES	7,796.72	0.00
Total Income	334,664.50	409,929.16
Gross Profit	334,664.50	409,929.16
Expense		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	137,121.48	136,590.84
5240 · PLANNING COMMISSION	1,325.00	1,200.00
5250 · DOG LICENSE FEES TO DANE COUNTY	1,269.00	1,300.00
5260 · ELECTION EXPENSE	2,310.39	1,500.00
5270 · BOARD OF REVIEW	200.00	200.00
5280 · BRIDGE REPLACEMENT	1,600.00	600.00
5292 · SEWER ASSESSMENTS FOR ALBION	3,510.60	3,510.60
5333 · GRAVEL EXPENSE	5,528.09	8,000.00
5343 · CULVERTS	0.00	4,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	9,151.36	9,000.00
5425 · FIRE PROTECTION EXPENSE	7,796.72	0.00
5430 · ASSESSOR SALARY	10,530.00	8,350.00
5450 · ROCK RIVER SAFETY PATROL	2,303.17	2,303.15

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January 1 through December 28, 2017

	<u>Jan 1 - Dec 28, 17</u>	<u>Budget</u>
5516 · PERMITS BUILDING	15,212.29	9,000.00
5601 · ROAD & MATERIALS	195,048.74	220,000.00
5621 · HIGHWAY FRINGES	41,913.57	53,700.00
5630 · REPAIRS & MAINTANCE	26,401.21	20,000.00
5638 · TREE TRIMMING	44,235.60	25,000.00
5640 · GAS OIL FUEL	9,514.84	10,000.00
5645 · ROAD SIGNS	3,134.67	4,000.00
5650 · GARAGE GENERAL SUPPLES	6,101.86	8,000.00
5695 · SALT EXPENSE	29,348.58	33,000.00
5700 · EDUCATION	35.00	300.00
5701 · PLOW PURCHASE-NEW	34,453.81	34,453.81
5734 · OFFICE/GARAGE(NEW)REPAIR	275.00	500.00
5920 · TOWN HALL EXPENSE	1,791.18	2,000.00
5925 · UTILITIES	14,575.63	16,200.00
5935 · TELEPHONE	3,926.29	3,900.00
6010 · PARK EQUIPMENT/MAINT	96.39	3,250.00
6105 · Clerk Fringes	18,399.32	19,500.00
6120 · PUBLIC NOTICE/PRINTING	1,085.66	2,000.00
6130 · DUES/SUBSCRIPTIONS	3,197.00	3,100.00
6140 · POSTAGE	832.64	0.00
6145 · OFFICE EQUIP/SUPPLIES	2,277.36	3,000.00
6240 · INSURANCE	20,461.00	20,000.00
6250 · ENGINEERING	40,706.46	5,000.00
6270 · AUDIT	6,500.00	6,500.00
6273 · ACCOUNTING SERVICE	210.00	0.00
6275 · LEGAL	3,371.39	4,000.00
6280 · MISC EXPENSE	4,071.56	4,000.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	12,950.00	13,000.00
5620 · HIGHWAY WAGES	113,283.58	122,500.00
5921 · TOWN HALL CLEANING	2,130.00	2,000.00
6100 · CLERK/TREASURE SALARY	29,708.41	31,000.00
6110 · DEPUTY CLERK/TEMP	264.00	1,000.00
6190 · PAYROLL TAXES	11,704.14	12,000.00
6700 · 6560 - Payroll Expenses - Other	4,259.20	0.00
Total 6700 · 6560 - Payroll Expenses	<u>174,299.33</u>	<u>181,500.00</u>
7011 · REIMBURSE-UDC SEALS	200.00	0.00
Total Expense	<u>884,487.19</u>	<u>868,623.40</u>