

TOWN OF ALBION
MEETING OF THE TOWN BOARD
TUESDAY, JUNE 5, 2018
IMMEDIATELY FOLLOWING BOARD OF REVIEW ADJOURNMENT -
AT THE ALBION TOWN HALL

AGENDA:

Call to order

Pledge of Allegiance

Confirmation of Meeting Notice

Approval of Meeting Minutes – May 1, 2018

Public Participation/comment

Update/possible action on CKSD issues

Petition# DCPREZ-2018-11297 for Steven Lawrence, 1522 County Highway A

Petition# DCPREZ-2018-11300 for Judy Ciebell Schmidt, 270 County Highway X

~~**Petition# DCPREZ-2018-11300**~~ for Chad and Jennie Kaderabek 690 Craig Rd

Petition# DCPCUP-2018-02425 for Chad and Jennie Kaderabek 690 Craig Rd

Action on Class A Fermented Malt Beverage License for Hickory Hills Campground

Action on Class A Combination Liquor and Fermented Malt Beverage License for I-90
Truck Stop

Action on Class B Fermented Malt Beverage License for Highwood Assoc., I-90 Truck Stop
and OTV, LLC

Action on Class B Combination Liquor and Fermented Malt Beverage License for
Coachman's Inn Enterprises, Creekview Par 3, Franks and Steins, and Oberg's Bar

Action on Class C Wine License for Highwood Assoc., and OTV, LLC

Action on Servers License

Public Hearing: Approval of Ordinance Amendment# 05-05 – Motorboat Prohibition

Discussion on Ordinance for Airbnb

Discussion on amending Ordinance#11-05 Minimum Property Maintenance Code

Discussion on amending Comprehensive Plan

Reports: Sheriffs, Fire District, and Road

Pay Bills

Adjourn

Any person who requests accommodation of a disability to participate in the meeting is
welcome to contact the Clerk at 608-884-8974 to make arrangements.

Julie Hanewall, Clerk

May 1, 2018

The Albion Monthly Board Meeting was called to order by Chairman Bob Venske on Tuesday, May 1, 2018 at 6:55 P.M. at the Albion Town Hall with the following members present: Bob Venske, Bruce Hudson, Abigail Staff, Jeff Lehnherr, Ken Westby and Julie Hanewall, Clerk with 14 concerned citizens. The Pledge of Allegiance was led by Bob Venske. Clerk Hanewall confirmed the meeting notice was posted on the web site and in 4 locations: Town Office, Outside the Town Hall, Oberg's Bar and Piggly Wiggly.

Approval of Meeting Minutes – April 10, 2018 – Jeff Lehnherr made a motion to approve the April 10, 2018 meeting minutes, Abigail Staff 2nd, 5 ayes, motion carried.

Public Participation/comment – Bob Gosssling, Craig Rd in support of a petition to include Sweet Lake in our Ordinance for no motorboats on Rice Lake. This is on the agenda for discussion.

Update/possible action on CKSD issues – Nothing New

Update/possible action of Access/Driveway Permit and/or Refunds – Driveway permit for Kasse Rd, Bruce Hudson made a motion to approve, Jeff Lehnherr 2nd. 5 ayes, motion carried.

Appointment of two new Plan Commission Members: Lawrence Beck and Kathryn Fosdal – Chairman Venske appointed Lawrence Beck and Kathryn Fosdal to the Plan Commission, they will start in June.

Action on Fireworks Permit for Keith Holden – 414 Albion Rd – Jeff Lehnherr made a motion to approve Fireworks permit, Abigail Staff 2nd. 5 ayes, motion carried.

Action on Petition# DCPREZ-2018-11273 Kevin Zumkehr – Jeff Lehnherr made a motion to accept the Plan Comm recommendation and approve, Abigail Staff 2nd. 5 ayes, motion carried.

Action on Petition#11261/CUP#02412 – HRK, LLC for Dane County – Bruce Hudson made a motion to approve, Ken Westby 2nd. 5 ayes, motion carried.

Discussion/possible action on amending Ordinance# 05-05 Motorboat Prohibition to include Sweet Lake – This Ordinance is only for Rice Lake, need to add Sweet Lake to it. This is a local ordinance; Dane County Sheriff can enforce it. The county will put the signs up. Abigail made a motion to amend the town Ordinance#05-05 Section 1a and 4 to include Sweet Lake, Jeff Lehnherr 2nd. 5 ayes, motion carried. If we need a public hearing to amend, will be June 5, 2018.

Discussion/possible action on amending Ordinance#11-05 Minimum Property Maintenance Code –Chairman Venske took a ride by Beach St., All cleaned up – Gave the board copies of different ordinance from surrounding communities. Staff would like to see verbiage around commercial property, a more progressive for fines and enforcement. We do need to amend. Jeff found the Town of Dunn's, Julie made copies. The board is going to look into these and email Julie what they would like to see, she will put something together for the next week.

Fire District – Deputy Jason Russ, have had illegal burnings in all the jurisdiction. Had one in Albion, resident pushed cottage into a hole, piled brush on top and burned. Ordinance clearly states clean materials only. Contacted Dane County Sheriff because they enforce our ordinances. Contacted local DNR warden and he stated there was nothing he could do. He got away with burning for about 750.00 compared to what it would have cost to dispose of it properly. Referred the case to DNR in Dane County, they reviewed with water and air quality management. The land owner did get a letter from them, hopefully will put a stop to it. We need to look at our burn ordinance. Maybe up the fines. There was pollution to Mud Lake. Currently we are at 394 calls for the

year. This is up about 6.3% over last year. Construction season has begun on I-90. There is a burn ban on as of May 4, 2018, may get lifted if we get some rain. Always check the website before you burn. Abigail Staff made a motion to pass resolution# 18-02 – To Support the Edgerton Fire Protection District to applied to the Wisconsin Dept. of Health Services to advance to the paramedic level of service, Jeff Lehnerr 2nd., 5 ayes, motion carried.

Road – Have taken down all the dead trees in park, the stumps will be taken out soon. The backstop for the 4-H group was started in the park. Taken the plows off 2 trucks. There will be a preconstruction meeting for Albion Rd, with MSA and Rock road and the Town on April 10 at 11:00. They will start culverts first hoping to be done by the first week of June. Crackfill service out on Hillside Rd. The Bliven Road Bridge is done. Dallman Road is waiting for black top. The new building behind the garage will be done by 4th of July.

Jeff Lehnerr made a motion to pay bills, Bruce Hudson 2nd. 5 ayes, motion carried.

Bruce Hudson made a motion to adjourn, Jeff Lehnerr 2nd, 5 ayes, motion carried.

Julie Hanewall, Clerk

TOWN OF ALBION

ORDINANCE NO. 05-05

Amended June 5, 2018

MOTORBOAT PROHIBITION

ORDINANCE TO REGULATE BOATING UPON THE WATERS OF RICE LAKE AND SWEET LAKE AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.

The Albion Town Board of the Town of Albion of Dane County do ordain as follows:

Section I. **Applicability and enforcement**

- (a) The provisions of this Ordinance shall apply to the waters of Rice Lake, and Sweet Lake.
- (b) This chapter shall be enforced by the officers of the Town of Albion.

Section II. **Intent**

The intent of this ordinance is to provide safe and healthful conditions for the enjoyment of aquatic recreation consistent with public rights and interests, and the capability of the water resources.

Section III. **State Boating and Safety laws Adopted**

State boating laws as found in ss. 30.50 to 30.71, Wis. Stats., are adopted by reference.

Section IV. **Motor Boat Prohibited Area**

No person shall operate a motorboat, as defined in 30.50(6), Wisconsin Statutes, that is propelled by internal combustion engine or engines on the waters of Rice Lake, and/or Sweet Lake. Electric motors only are permitted on said waters.

Section V. **Posting Requirements**

The Town of Albion shall place and maintain a synopsis of this ordinance at all public access points within the jurisdiction of the Town of Albion pursuant to the requirements of NR 5.15 Wis. Admin. Code.

Section VII. **Penalties**

Wisconsin state boating penalties as found in Wis. Stat. 30.80, and deposits as

established in the Uniform Deposit and Bail Schedule established by the Wisconsin Judicial conference, are hereby adopted by reference and all references to fines amended to forfeitures and all reference to imprisonment deleted.

Section VIII. **Severability**

The provisions of this Ordinance shall be deemed severable and it is expressly declared that the Albion Town Board would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other persons or circumstances shall not be affected.

Section IX. **Effective date**

This ordinance shall take effect and be in full force from and after passage and publication or posting.

Bob Venske, Chairman

ATTEST:

Julie Hanewall, Clerk

ADOPTED:

_____ introduced the above Amended Ordinance
on June 5, 2018 and moved its passage. Seconded by _____

Roll Call: _____ Yes _____ No

Copies of this Ordinance may be obtained at the clerks office located at 624 Albion Road, Edgerton, WI 53534, Monday through Friday, 8:00 a.m. to 1:00 p.m.



Regulating Short-Term Rentals

Q. I've been hearing a lot about people renting out their cabin or homes to people on a short-term basis. Some neighbors have been complaining to the town board that they are annoyed by the constant stream of renters ruining the peace and quiet of the neighborhood. Can the town board do anything about this?

A. In recent years, many property owners have decided to pursue the idea of renting out their homes, cabins, and other investment properties for overnight stays to the general public. Local governments have been concerned about this phenomenon for a variety of reasons. Will renting out pricey lake homes on a short-term basis reduce property values for the next door neighbors because there may be more lake traffic and potential buyers will want to avoid buying a property next to the "party" house? Will the character of the neighborhood change if only a few long-term residents remain and the rest of the properties are owned by absentee landlords? Would these rentals hurt local hotels and motels and reduce the municipality's room tax collections? To combat these concerns, several local governments adopted zoning and other regulations which were intended to limit (or outright prohibit) such rentals. Needless to say, such regulations were not popular with those who wanted the ability to rent out their properties. As a result, as part of the 2017-2019 state budget (**2017 Wisconsin Act 59**), statutory changes were made to protect the homeowner's ability to rent out their home or other properties on a short-term basis. The following is a summary of the key new provisions:

- 1) A political subdivision may not enact or enforce an ordinance that prohibits the rental of a residential dwelling for 7 (seven) consecutive days or longer, s. 66.1014(2)(a), Wis. Stat. (This means that a political subdivision may prohibit short-term rentals that last for 6 days or less.) **Any ordinance currently in place that is inconsistent with this provision does not apply and may not be enforced.** The inability to ban short-term rentals of 7 days or longer applies regardless of any zoning classification and therefore, the local government cannot ban these rentals in any part of the municipality. Proceed with caution if you want to require a conditional use permit for short-term rentals as such a permit cannot be overly restrictive and effectively ban certain dwellings from being used for short-term rentals in violation of state law.
- 2) If a residential dwelling is rented for periods of more than 6 but fewer than 29 consecutive days, a political subdivision may limit the total number of days within any consecutive 356-day period that the dwelling may be rented to no fewer than 180 days. The political subdivision may not specify the period of time during which the residential dwelling may be rented, but the political subdivision may require that the maximum number of allowable rental days within a 365-day period must run consecutively. A person who rents their residential dwelling must notify the clerk of the political subdivision in writing when the first rental within a 365-day period begins, s. 66.1014(2)(d), Wis. Stat.
- 3) Any person who maintains, manages, or operates a short-term rental for more than 10 nights each year must obtain a local license for conducting such activities, if a political subdivision enacts an ordinance requiring such a person to obtain a license, s. 66.1014(2)(d)2b, Wis. Stat. They would also need to obtain a tourist rooming house license from the Wisconsin Department of Agriculture and Consumer Protection.

- 4) Under the law, a "short-term rental" is defined as a residential dwelling that is offered for rent for a fee and for fewer than 29 consecutive days, s. 66.0615(1)(dk), Wis. Stat.
- 5) The room tax statute was amended to make it clear that "lodging marketplaces" (such as an online 3rd party rental platform like Airbnb or VRBO and other entities, like property management companies, that rent short-term rentals for the owner) and owners of short-term rentals must collect room tax and forward such amounts to the municipality if there is a local room tax ordinance in place, s. 66.0615(1m)a, Wis. Stat. Towns with a room tax should review their room tax ordinances and amend them, if necessary, to make sure that lodging marketplaces and owners of short-term rentals are included in the definitions of who is subject to the ordinance.

Q. So, if we cannot ban all short-term rentals, are we able to regulate them in any way beyond requiring them to pay room tax and limiting rentals to at least 7 consecutive days at a time and not more than 180 days total per year?

A. Yes. The new law provides that political subdivisions may enact ordinances regulating the rental of a residential dwelling in a manner that is not inconsistent with the new provisions, s. 66.1014(2)(c), Wis. Stat. People staying in short term rentals, like any other person in the town, would be required to comply with noise ordinances, parking regulations, and other generally applicable local ordinances your town may already have in place. Beyond that, your town might decide to establish additional regulations owners of short-term rentals must comply with in order to obtain a license from the town. For example, if your town has village powers, your town ordinance might address a number of public health, safety and welfare type concerns such as:

1. Prohibiting the use of temporary lodging on the property such as RV's, campers and tents that would serve as additional accommodations for paying guests or other invitees.
2. Limiting the hours and number of days that outdoor events can be held at the short-term rental so as to not disturb neighbors.
3. Requiring that there be a local property manager available 24/7 by phone and that the person provide their contact information to the town.
4. Requiring a general building and fire code inspection and compliance with all state and county building codes and regulations.
5. Requiring proof of appropriate insurance for the short-term rental.
6. Requiring all guests to register and that written records be kept with names, addresses, dates of rental, and the amount of consideration paid for the rental.
7. Requiring the dwelling to have adequate off street parking for those using the property at a given time.

Note that any restrictions or conditions the town may wish to require under its license should be reasonable and not so restrictive as to amount to an illegal prohibition on short-term rentals. A sample short-term rental ordinance will be made available on the WTA website.

Q. Does our town have to regulate short-term rentals?

A. No, if your town does not have concerns about short-term rentals, you may find there is no need to regulate them locally. The Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) must license "tourist rooming houses" which would include any short-term rental that operates for more than 10 nights per year. When a license application is submitted to them, they assign a sanitarian to inspect the business. The sanitarian will check for building safety issues (clear exits, door locks, fire extinguishers, recent private well test, etc.) and other public health concerns (facility cleanliness, proper linen and towel handling, size of sleeping rooms, garbage disposal, etc.) So, your town board may decide that little or no additional regulation is needed.

Town of _____, _____ County, Wisconsin

Short-Term Rental Licensing Ordinance

Number: _____

Section I: Purpose

The purpose of this ordinance is to ensure that the quality and nature of the short-term rentals operating within the Town of _____ are adequate for protecting public health, safety, and general welfare and to protect the character and stability of neighborhoods within the town.

Section II: Authority

The Town Board of the Town of _____ has been authorized to exercise village powers pursuant to ss. 60.10(2)(c) and s. 60.22(3), Wis. Stats. The Town Board adopts this ordinance under its general village powers authority and s. 66.1014 of the Wisconsin Statutes.

Section III: Definitions

“Property Manager” means a person who is not the property owner and who provides property management services for one or more short-term rentals and who is authorized to act as the agent of the property owner for the receipt of service of notice of municipal ordinance violations and for service of process pursuant to this ordinance.

“Property Owner” means the person who owns the residential dwelling that is being rented.

“Residential dwelling” means any building, structure, or part of the building or structure, that is used or intended to be used as a home, residence, or sleeping place by one or more persons maintaining a common household, to the exclusion of all others.

“Short-term rental” means a residential dwelling that is offered for rent for a fee and for fewer than 29 consecutive days.

Section IV: Short-Term Rental License

- A) No person may maintain, manage, or operate a short-term rental more than 10 nights each year without a town short-term rental license issued pursuant to this ordinance.
- B) Licenses shall be issued using the following procedures:
1. All applications for a short-term rental license shall be filed with the town clerk on forms provided. Applications must be filed by the Property Owner. No license shall be issued unless the completed application form is accompanied by the payment of the required application fee.
 2. The town clerk shall issue a short-term rental license to all applicants following payment of the required fee, receipt of all information and documentation requested by the application, and town board approval of the application.
 3. A short-term rental license shall be effective for one year and may be renewed for additional one-year periods. A renewal application and renewal fee must be filed with the town clerk at least 45 days prior to license expiration so that the town board has adequate time to consider the application. The renewal application shall include any updated information since the filing of the original application. An existing license becomes void and a new application is required any time the ownership of a residential dwelling licensed for short-term rentals changes.
 4. The town board may suspend, revoke, or non-renew a short-term rental license following a due process hearing if the board determines that the licensee: a) failed to comply with any of the requirements of this ordinance; b) has been convicted or whose Property Manager or renters have been convicted of engaging in illegal activity while on the short-term rental premises on 2 or more separate occasions within the past 12 months; or c) has outstanding fees, taxes, or forfeitures owed to the town in violation of Town Ordinance No. _____ entitled, "Ordinance Requiring Payment of Local Claims As Condition of Obtaining or Renewing Town Issued Licenses". (There is a sample of such an ordinance available from WTA).

Section V: Operation of a Short-Term Rental

Each short-term rental shall comply with all of the following requirements:

1. No residential dwelling may be rented for a period of 6 or fewer days.
2. If a residential dwelling is rented for periods of more than 6 but fewer than 29 consecutive days, the total number of days within any consecutive 365-day period that the dwelling may be rented shall not exceed 180 days. [The town may require that the 180 days run consecutively. If so, indicate that here.]
3. The Property Owner or Property Manager shall notify the town clerk in writing when the first rental within a 365-day period begins.
4. No recreational vehicle, camper, tent, or other temporary lodging arrangement shall be permitted on site as a means of providing additional accommodations for paying guests or other invitees.
5. Any outdoor event held at the short-term rental shall last no longer than one day occurring between the hours of ___am and ___pm. At minimum, a seven consecutive day interval must occur between outdoor events held at the short-term rental. Any activities occurring at the short-term rental shall comply with other applicable noise regulations.
6. A local property management contact (either the Property Owner or an appointed Property Manager) must be on file with the town at all times and must be located within ___ miles of the short-term rental. The Property Owner and/or Property Manager must provide the town with current contact information and must be available 24 hours a day, 7 days a week by telephone. The town must be notified within 24 hours of any change in contact information.
7. Each short term rental shall maintain a register and require all guests to register with their actual names and addresses. The register shall be kept on file for at least one year. The register shall also include the time period for the rental and the monetary amount or consideration paid for the rental.
8. Each short-term rental shall hold a valid State of Wisconsin Tourist Rooming House License and shall provide proof of such license by attaching a copy to the initial license application and all subsequent renewal applications.
9. All rentals shall be subject to the Town of _____ Room Tax Ordinance [if applicable].
10. [List additional reasonable requirements and restrictions, if any]

Section VI: Penalties

Any person, partnership, corporation or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$_____ nor more than \$_____, plus the applicable surcharges, assessments and costs for each violation. Each day a violation exists or continues constitutes a separate offense under this ordinance.

Penalties set forth in this section shall be in addition to all other remedies of injunction, abatement or costs whether existing under this ordinance or otherwise.

Section VII: Fees

Initial Short-term Rental License Application fee: _____

Renewal Short-term Rental License Application fee: _____

Section VIII: Severability

Should any portion of this ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of any other provisions of this ordinance.

Section IX: Effective Date and Publication

This ordinance shall become effective upon adoption and publication as required under s. 60.80, Wis. Stat.

ADOPTED by a vote of ___ for and ___ against on this ___ day of _____, 20 ____.

By the Town Board of _____

Town Chair

Attested to this ___ day of _____, 20 ____.

Clerk

MAY 2018 BILLS TO PAY

VENDOR NAME	AMOUNT	DESCRIPTION
ALLIANT	1020.20	Utilities
CHARTER COMMUNICATIONS	331.20	Telephone
ROCK COUNTY ELECTRIC	54.95	Utilities
BANK OF EDGERTON - Credit Card	57.54	
M & I	3331.50	Payroll Tax, Fed, SS & Med SS
WI DEPT OF REVENUE	605.74	Payroll Tax - Wisconsin
WI RETIREMENT	1760.29	Retire - Andy, Julie, Josh
DEPT OF EMPLOYEE TRUST	5390.26	Insurance - Public Employees
DEEGAN HARDWARE	120.34	Garage Supplies
ROETHE, KROHN, POPE	0.00	Attorney fees
MSA PROFESSIONALS	7667.50	Engineering
LANDMARK SERVICES	205.19	Gas, Fuel
MOTOR PARTS & EXHAUST	159.17	Garage Supplies
CINTAS CORPORATION	278.40	Office Supplies
DANE COUNTY TREASURER	621.73	Sherriffs contract
MARTIN GROUP	41.65	Office Supplies
EDGERTON REPORTER	48.82	Public Notices, Publishing Expense
MID-STATE EQUIPMENT	157.17	Repairs and Maint.
LANGE ENTERPRISES	329.34	Signs
COMPASS MINERALS	7682.39	Salt
LAWSON PRODUCTS	77.94	Garage Supplies
CRACK FILLING SERVICE	25000.00	Roads
PAYNE & DOLAN	17000.00	Roads
STAPLES	94.96	Office Supplies
SCHNEIDER PRINTING	69.95	Office Supplies
SCHWAAB, INC	16.75	Office Supplies
CITY OF EDGERTON	10.59	Elections
LEMKE FENCE	1361.00	Park Equipment
EDGERTON FLORAL	50.00	Misc - Becker
CINTAS FIRE PROTECTION	234.09	Office Supplies
COMBS & ASSOCIATES	1840.00	Behl Property
FIRST SUPPLY, INC	212.32	Park Equipment
POSTMASTER	234.00	Zoning Letters & Postage
WISCONSIN TOWNS ASSOC	952.50	Dues
DANE COUNTY TOWNS ASSOC	2252.00	Dues
MIS-WISCONSIN SECURITY	260.00	Office Supplies
WISCONSIN DNR - ENVIR FEES	165.00	Recycling Expense
TOTAL	79694.48	
ADVANCED DISPOSAL SERVICES	11246.62	

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January through May 2018

Ordinary Income/Expense	<u>Jan - May 18</u>	<u>Budget</u>
Income		
4300 · BUILDING PERMITS	5,977.96	9,000.00
4301 · BUILDING PERMITS-TNS SHARE	1,952.65	2,250.00
4305 · DRIVEWAY PERMITS	10,150.00	200.00
4320 · ZONING	4,664.71	2,500.00
4325 · TITLE SEARCH	750.00	1,800.00
4330 · BANK INTEREST	40.84	150.00
4340 · COURT FINES	825.00	1,000.00
4360 · TOWN HALL RENT	2,220.00	4,300.00
4370 · STATE SHARED REV	0.00	38,025.00
4375 · EXEMPT COMPUTER STATE AID	0.00	121.00
4390 · CABLE TV FRANCHISE FEE	5,462.38	10,000.00
4400 · LIQUOR LICENSES	2,800.00	3,300.00
4420 · OPERATORS & OTHER LICENSE	1,295.00	2,450.00
4425 · RECYCLING GRANT	5,237.19	4,700.00
4430 · DOG LICENSE	680.00	300.00
4460 · GENERAL TRANSPORATION AID	60,513.36	121,026.74
4701 · OTHER INCOME	0.00	50.00
4820 · SHELTER-RENT	1,025.00	
4850 · PLAYGROUND EQUIP./PARK IMPROVE	3,000.00	3,000.00
4890 · CURBSIDE SERVICE	0.00	135,780.00
4891 · ATC MONEY	78,451.00	78,451.00
Total Income	<u>185,045.09</u>	<u>418,403.74</u>
Expense		
5224 · COLLECTION CENTER EXPENSE	165.00	165.00
5235 · RECYCLE EXPENSE	56,244.10	135,780.00
5240 · PLANNING COMMISSION	0.00	2,000.00
5250 · DOG LICENSE FEES TO DANE COUNTY	892.50	1,300.00
5260 · ELECTION EXPENSE	1,231.56	7,000.00
5270 · BOARD OF REVIEW	0.00	200.00
5280 · BRIDGE REPLACEMENT	1,300.00	2,100.00
5292 · SEWER ASSESSMENTS FOR ALBION	3,510.60	3,510.60
5333 · GRAVEL EXPENSE	286.90	7,000.00
5343 · CULVERTS	0.00	5,000.00
5420 · DANE COUNTY SHERIFFS CONTRACT	3,260.71	9,000.00
5430 · ASSESSOR SALARY	2,180.00	10,900.00
5450 · ROCK RIVER SAFETY PATROL	0.00	2,373.00
5516 · PERMITS BUILDING	4,341.66	9,000.00
5601 · ROAD & MATERIALS	42,475.40	220,000.00
5621 · HIGHWAY FRINGES	18,851.35	44,750.00
5630 · REPAIRS & MAINTANCE	19,957.61	22,000.00
5638 · TREE TRIMMING	-6,850.00	25,000.00

TOWN OF ALBION
Profit & Loss Budget vs. Actual
 January through May 2018

	<u>Jan - May 18</u>	<u>Budget</u>
5640 · GAS OIL FUEL	823.74	15,000.00
5645 · ROAD SIGNS	372.27	4,000.00
5650 · GARAGE GENERAL SUPPLES	4,647.38	8,000.00
5695 · SALT EXPENSE	29,515.25	33,000.00
5700 · EDUCATION	125.00	300.00
5701 · PLOW PURCHASE-NEW	0.00	34,453.81
5732 · EQUIPMENT PURCHASE	3,543.00	3,500.00
5734 · OFFICE/GARAGE(NEW)REPAIR	35.00	
5920 · TOWN HALL EXPENSE	842.73	2,000.00
5925 · UTILITIES	7,837.42	15,000.00
5935 · TELEPHONE	1,652.80	3,900.00
6010 · PARK EQUIPMENT/MAINT	3,073.32	3,300.00
6105 · Clerk Fringes	7,290.63	19,500.00
6120 · PUBLIC NOTICE/PRINTING	688.28	1,000.00
6130 · DUES/SUBSCRIPTIONS	3,269.50	3,100.00
6140 · POSTAGE	200.00	
6145 · OFFICE EQUIP/SUPPLIES	1,219.05	3,000.00
6240 · INSURANCE	21,583.00	20,000.00
6250 · ENGINEERING	29,595.50	5,000.00
6270 · AUDIT	6,500.00	6,500.00
6275 · LEGAL	1,879.50	4,000.00
6280 · MISC EXPENSE	128,833.95	2,000.00
6700 · 6560 - Payroll Expenses		
5020 · BOARD SALARY	4,225.00	13,000.00
5620 · HIGHWAY WAGES	49,286.00	126,500.00
5921 · TOWN HALL CLEANING	735.00	2,000.00
6100 · CLERK/TREASURE SALARY	12,375.00	33,000.00
6110 · DEPUTY CLERK/TEMP	719.00	600.00
6190 · PAYROLL TAXES	5,431.20	12,000.00
6700 · 6560 - Payroll Expenses - Other	8,236.55	
Total 6700 · 6560 - Payroll Expenses	81,007.75	187,100.00
Total Expense	482,382.46	880,732.41

Comprehensive zoning ordinance revision

Andros, Pamela [Andros@countyofdane.com]

Sent: Wednesday, May 09, 2018 4:49 PM**To:** JHanewall**Attachments:** MontroseSamplePostcard.pdf (83 KB)

Hi Julie,

As I believe you heard from Brian, Majid has been out sick for almost a month now so we have taken over his work load.

I'm working on the zoning code rewrite effort and see that Majid was out at the town on March 6th. Did the town go over the draft map at that meeting? If not, have you had an opportunity for the town to work on it on their own? Towns are dealing with the task in different ways, but for many of them it is useful for a member of our planning staff to visit and go over the proposed zoning map one section at a time. I have met with a few people during the day (for example a clerk and chairman, or planning commission members) or at meetings in the evening – special meeting or regularly scheduled meeting, to get this task done. Once any desired edits are made, I bring the map back to the office and have the map updated.

The next step is the town deciding on how to share the information with residents. Most towns are having us mail a postcard to each property owner showing their current and future zoning category. We put our contact info on it. Please see the attached sample. On it, we include a date and time that the town will hold a public hearing.

Once you decide if that is the way you want to go, we will generate the postcards based on the updated map.

Please let me know how the town would like to proceed and I'll keep in touch.

Thank you!

-Pam

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ALLEN D MARTY & KATHY J MARTY
7331 STATE HIGHWAY 69
BELLEVILLE WI 53508

Dane County is proposing a new zoning ordinance. This change should not affect the current uses of your property. In many cases, the new ordinance will bring your property into compliance and may give you more flexibility in the future, at no cost to you. As long as the current uses remain the same, this action should not affect your property taxes. The zoning on your property is proposed to be changed as follows:

FROM: RH-2

TO: RR-4

You can find out more about the new ordinance at <http://plandev.countyofdane.com>. If you do not have access to the internet, please contact us at (608) 267-4115 or standing@countyofdane.com and we will send you more information.

The Town of Montrose will be hosting a public information meeting at the town hall on 05/14/2018, starting at 7:00 pm. County staff will give a presentation on the new ordinance, and will be available to answer any questions.