

TOWN OF ALBION

**ACCESS "DRIVEWAY" APPLICATION AND PERMIT
FROM PRIVATE PROPERTY TO A TOWN ROAD**

Cost of Access Permit is \$50.00 Deposit: \$2500.00

Name of Applicant _____
Street Address: _____
City, State, Zip: _____ Phone: _____

Property Owner Name (if different from Applicant) _____
Street Address: _____
City, State, Zip: _____

This property is: residential commercial agricultural manufacturing(circle one)
Parcel # _____

Construction location: North / South / East / West Side of _____
(Road on which access is located)
located _____ from _____
(Distance) (Intersection of town/town or town/county rd)
in Section 25, Town of Albion.

**ATTACH A DRAWING OR MAP SHOWING ACCESS LOCATION ON ABOVE
PROPERTY. Specify footage from lot lines and show all existing accesses.**

Stopping Sight Distance Available: _____

Posted Speed Limit: _____

Stopping Sight Distance Required at Posted Speed Limit: _____

Remarks: _____

NOTE: Stopping sight distance for driveways is measured with an eye height of 3.5 feet above the pavement and an object height of 0.5 feet above shoulder elevation. To Determine "Stopping Sight Distance", please refer to the DOT Values Table.

Design Speed MPH	Stopping Sight Distance
25	155
30	200
35	250
40	305
45	360
50	425
55	495
60	570
65	645
70	730

CONDITIONS

Width of driveway: _____ feet.

Center of driveway from property line: _____ feet.

_____ No drainage culvert needed

_____ Drainage culvert Size: Length: _____ Diameter: _____

* **WisDOT Approved apron endwalls are also required.**

If this request is for an additional access:

- Property size in acres: _____
- Total road frontage on the road from which the proposed access would serve the parcel

- Measurement between centerlines of the existing and proposed accesses in feet

- Distance from the side setbacks of the property _____
- Zoning classification of the subject property _____
Number of feet from intersections of any town/town or town/county roads: _____

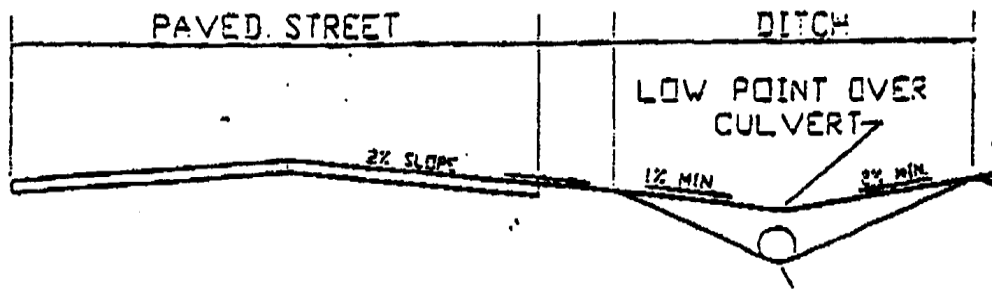
Other Requirements:

- 1. Finished accesses must remain at, or below, the grade of the roadway edge for a minimum of ten feet.**
- 2. A driveway may consist of concrete, gravel, or asphalt. The first (10) ten feet of driveway from the edge of the road inward may not be concrete, it must be gravel or asphalt from property to the edge of the road (hereinafter referred to as “Driveway Concrete Setback”)**
- 3. The “Driveway Concrete Setback” shall not be constructed of concrete. The “Driveway Concrete Setback” must be constructed using gravel or asphalt. In the event that the property owner violates the Concrete Driveway Setback requirement and concrete is so installed, it will be removed and the cost thereof charged against the deposit; of if no deposit, against the property in violation of the ordinance.**
- 4. In the event that Property owner violates the Concrete Driveway Setback requirement, Property owner hereby agrees to defend and indemnify the Town for any costs or damages incurred by the Town as a result of the Property owner’s violation of the Concrete Driveway Setback requirement. Property owner further agrees to defend and hold the Town harmless for any and all damages or costs incurred by Property owner as a result of the Property owner’s violation of the Driveway Concrete Setback requirement.**
- 5. If a Property owner violates the Driveway Concrete Setback and a Town roadway improvement project results in a change of grade between the Town roadway and the**

driveway at issue, Property owner waives all claims under Wis. Stat. § 32.18 and further agrees Property owner shall be responsible for all costs associated with equalizing the grade.

6. Access base shall be in place prior to the start of construction and all vehicles entering the property shall use the access to protect the roadway edge.
7. In the event a culvert is required, said culvert shall be covered by sufficient material to protect it from the weight of vehicles using the access.
8. Placement and maintenance of culvert and endwalls is the responsibility of the property owner.
9. Nothing may be placed in the public right-of-way except legally constructed Mailboxes.
10. The Property owner is responsible for damage to road edge caused by construction.

DRIVEWAY STANDARDS SCHEMATIC



No Scale

Min. 15" diameter
metal culvert w/ endwalls.
20' minimum length.

